Queen's University, Kingston



# 2022-2023 General Budget:

\*Please note that these numbers are rough estimates for the 2022-2023 Academic Year and that the Budget reflects the amount of money that the position can go into DEFICIT under, rather than the amount they are limited to spending. If desired, to perform a given initiative or amount, a position holder on CESA is permitted to spend up to \$15,000, so long as the revenue from the event makes up the remainder of their budget, leaving them in a deficit equal to or less than their budget. Upon the completion of the Academic year, these totals will be updated with their actual values and more detailed reflections of the spendings of the association. \*

### **Revenues:**

| Source                                 | 2022-2023 Proposed | 2022-2023 Actual |
|--|--------------------|------------------|
| Student Fee Revenue                    | \$34,800           | \$37,920         |
| ASUS Equity and<br>Accessibility Grant | \$200              | \$200            |

Queen's University, Kingston



# **CESA Position Holder Budgets:**

### **Executive Team Budgets:**

| Position                | 2022-2023 Proposed | 2022-2023 Actual |
|-------------------------|--------------------|------------------|
| Executive Administrator | \$450              | \$423.69         |
| President               | \$750              | \$1,357.52       |
| Vice President Internal | \$1,000            | \$932.48         |
| Vice President External | \$750              | \$750.00         |

### President's Umbrella Budgets:

| Position              | 2022-2023 Proposed | 2022-2023 Actual |
|-----------------------|--------------------|------------------|
| Speaker               | \$150              | \$150.00         |
| Treasurer             | \$350              | \$347.98         |
| Equity Affairs        | \$150              | \$149.10         |
| Commissioner          |                    |                  |
| Equity Outreach       | \$450              | \$258.28         |
| Coordinator           |                    |                  |
| Academic Affairs      | \$300              | \$230.82         |
| Commissioner          |                    |                  |
| Sustainability        | \$200              | \$200.00         |
| Commissioner          |                    |                  |
| Wellness Commissioner | \$300              | \$138.11         |

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#### Vice President Internal's Umbrella Budgets:

| Position              | 2022-2023 Proposed | 2022-2023 Actual |
|-----------------------|--------------------|------------------|
|                       |                    |                  |
| Photography           | \$200              | \$231.62         |
| Coordinators          |                    |                  |
| IT Administrator      | \$400              | \$389.63         |
| First Year            | \$150              | \$52.99          |
| Representatives       |                    |                  |
| Second Year           | \$150              | \$9.47           |
| Representatives       |                    |                  |
| Third Year            | \$150              | \$0.00           |
| Representatives       |                    |                  |
| Fourth Year           | \$150              | \$0.00           |
| Representatives       |                    |                  |
| Bader College         | \$150              | \$120.00         |
| Representatives       |                    |                  |
| Athletic Coordinators | \$750              | \$555.00         |

\*Please note that for the Year Representatives, any unused funds go directly towards the respective year's B.Edder4U gift.

### Vice President External's Umbrella Budgets:

| Position              | 2022-2023 Proposed | 2022-2023 Actual |
|-----------------------|--------------------|------------------|
| Events Director       | \$200              | \$273.45         |
| Community Affairs     | \$1150             | \$1140.42        |
| Coordinators          |                    |                  |
| Social Affairs        | \$600              | \$600.00         |
| Coordinators          |                    |                  |
| Workshop Coordinators | \$550              | \$371.16         |
| Alumni Outreach       | \$250              | \$183.18         |
| Coordinators          |                    |                  |



# Bursaries, Honoraria, Awards, and Grants:

**Bursaries:** 

| Bursary                   | 2022-2023 Proposed | 2022-2023 Actual |
|---------------------------|--------------------|------------------|
| Con-Ed Camp               | \$2,000            | \$1,467.50       |
| Fall Initiatives/Events   | \$500              | \$0.00           |
| Con-Ed Formal             | \$2,000            | \$1,878.00       |
| QCE Internal Delegates    | \$1,000            | \$1,090.00       |
| Winter CESA Fee           | \$1,000            | \$1,170.00       |
| Rebate                    |                    |                  |
| Winter Initiatives/Events | \$500              | \$0.00           |

### Honoraria:

| Honorarium Recipient    | 2022-2023 Proposed | 2022-2023 Actual |
|-------------------------|--------------------|------------------|
| Executive Administrator | \$1,500            | \$1,500          |
| President               | \$1,500            | \$1,500          |
| Vice President Internal | \$1,500            | \$1,500          |
| Vice President External | \$1,500            | \$1,500          |

#### Awards:

| Award              | 2022-2023 Proposed | 2022-2023 Actual |
|--------------------|--------------------|------------------|
| Robert J. Hill     | \$200              | \$100            |
| Education Outreach | \$200              | \$100            |
| CESA Inclusivity   | \$200              | \$100            |

### Grants:

| Grant                   | 2022-2023 Proposed | 2022-2023 Actual |
|-------------------------|--------------------|------------------|
| Student Development     | \$2,500            | \$1,888          |
| and Academic            |                    |                  |
| Experience              |                    |                  |
| Career and Professional | \$1,500            | \$160            |
| Development             |                    |                  |
| Random Request          | \$1,000            | \$895            |



## **Emergency Fund:**

\*Please note that these numbers are representative of the emergency funds that are already existent within the financial account of the association. These funds are set up such that in the case of damages or unexpected charges or cancellations, the funds which result in deficits can be recovered without harming the financial stability of the association, requiring extra fundraising, or harming the stability of the association's operations. Rather than replenishing this money each year, these allotted amounts will remain in the CESA account year after year, only being "topped-up" in the case that a deficit occurs. As a result, \$2500 is allotted within the budget yearly to fulfil the requirement of fund top-ups. The amounts are allotted based on the level of risk associated with specific association events and initiatives. \*

| Event                 | Emergency Deficit Fund<br>Amount | 2022-2023 Actual Top-<br>Up |
|-----------------------|----------------------------------|-----------------------------|
| General Association   | \$1,000                          | \$0.00                      |
| Contingency           |                                  |                             |
| Con-Ed Camp           | \$2,500                          | \$648.41                    |
| Contingency           |                                  |                             |
| Queen's Conference on | \$1,500                          | \$0.00                      |
| Education Contingency |                                  |                             |
| Con-Ed Orientation    | \$2,000                          | \$0.00                      |
| Contingency           |                                  |                             |
| Con-Ed Formal         | \$1,500                          | \$636.73                    |
| Contingency           |                                  |                             |

### **Emergency Fund Breakdown:**



# **Totals:**

| Budget           | 2022-2023 Proposed | 2022-2023 Actual |
|------------------|--------------------|------------------|
| Position Budgets | \$9,700            | \$9,402.44       |
| Bursaries        | \$7,000            | \$5,605.50       |
| Honoraria        | \$6,000            | \$6,000          |
| Awards           | \$600              | \$300            |
| Grants           | \$5,000            | \$2,943          |
| Emergency Top-Up | \$2,500            | \$1,285.14       |
| Fund             |                    |                  |
| TOTAL            | \$30,800           | \$25,536.08      |