



Agenda

MEETING OF THE CONCURRENT EDUCATION STUDENTS' ASSOCIATION COUNCIL
January 17, 2010 7:30 pm
Dunning Hall, Room 11

1. Adoption of the Agenda
2. Adoption of the Minutes of the Meeting of November 29, 2009
3. Business Arising from the Minutes
 - a. Constitutional Amendments (Second Reading) – Appendix Alex Pietrangelo [Action]
4. Speaker's Business
5. Guest Speakers
6. President's Report – Appendix Nazem Kadri
7. Vice President's Report
 - a. Vice President (Internal)
 - b. Vice President (External)
8. AMS Representatives' Report
9. Senator's Report
10. Statements by Members
11. Question Period
12. New Business
 - a. November/December CESA Financial Report – Appendix Taylor Hall [Information]
 - b. Council Transition Date (First Reading) – Appendix Jordan Eberle [Action]
 - c. CLOSED SESSION [Notice of Motion]
 - d. CLOSED SESSION [Information]
13. Discussion Period
 - a. Principal's Financial Update
14. Adjournment



Motion Sheet

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1. Moved by: Mike Thaler
Seconded by: Katie Shifman
That the agenda for January 17, 2010 be approved as circulated, with the provision that items 12 c) and d) be held in closed session.
2. Moved by: Katie Shifman
Seconded by: Mike Thaler
That the minutes of the meeting November 29, 2009 be approved as circulated.
3. Moved by Michael Brinkworth
Seconded by: Katie Shifman
That CESA Council approve the amendments to Article 4 of the Constitution of the Concurrent Education Students' Association as seen in Appendix Alex Pietrangelo.
4. Moved by: Michael Brinkworth
Seconded by: Mike Thaler
That the CESA Council approve the changes to section 5.01 of the Constitution of the Concurrent Education Students' Association as seen in Appendix Jordan Eberle.

Legend:

Remove

Add

ARTICLE 4. ELECTIONS AND REFERENDA

4.01 Chief Electoral Officer (CEO) Statement of Responsibility

4.01.01 The CEO shall enforce the contents of this policy. Where a situation arises that is not explicitly considered by this Constitution, the CEO may interpret the policy in a manner consistent with its intentions.

4.01.02 Should the CEO be unable to complete his or her duties, those responsibilities shall be assumed by the Executive.

4.02 The Chief Electoral Officer

4.02.01 The Chief Electoral Officer shall,

- (a) be held by the Executive Administrator in addition to the responsibilities listed in the Job Description Policy Manual,
- (b) be responsible for organizing the elections in conjunction with AMS voting days, when possible, and is ultimately responsible for all campaigning procedures, **and** dispute resolutions, **and ballot counting,**
- (c) publicize the positions to be nominated, deadlines for such nominations and other pertinent information to all members of the Association,
- (d) in making his or her rulings, consult with the Executive and the AMS Election Team,
 - i) All such rulings may be appealed to the AMS Judicial Committee.
- (e) be empowered to alter, extend, or cancel previously set election dates or election procedures, should it be necessary due to unforeseen circumstances,
- (f) be responsible for identifying policy infractions and notifying the offending party,
- (g) make available on the first day of the nomination period,

- i) Nomination Forms,
 - ii) the latest version of Article 4 of this Constitution and the Elections Policy Manual,
 - iii) the positions available and their corresponding job descriptions,
 - iv) dates of the nomination period, campaigning period, and voting days,
 - v) his or her contact information.
- (h) be responsible for planning, advertizing, and conducting the Election Information Meeting, as described in Subsection 4.04.09,
 - (i) be responsible for sending out the Platform Email to all members of the Association,
 - (j) be responsible for planning, advertizing, and conducting the Candidates Forum,
 - (k) coordinate the printing creation of all CESA ballots in conjunction with the AMS Election Team ballots,
 - (l) ensure that there is notification of the election in an email to members of the Association and on the Association website at least one week prior to elections,
 - (m) count ballots in the presence of the scrutineers and the President.
 - (n) complete a ballot to be sealed in an envelope at least forty-eight (48) hours prior to voting days in the presence of at least two (2) members of the Executive,
 - i) This ballot shall only be opened in the event of a tie, in the presence of the scrutineers and the President, in order to determine the result of an election.
 - ii) This ballot shall be locked in the lock-box located in the Con-Ed Office.
 - iii) Should the ballot not be required, the ballot shall be destroyed forty-eight (48) hours following the announcement of the elections results.
 - (o) notify all candidates of the results of the election, and send an email to all members of the Association to announce the incoming members of the Council,
 - (p) hold a re-election if the need arises.

4.03

Timetables for Elections

- 4.03.01 Elections shall consist of a nomination period, a campaigning period, and two (2) voting days.
- 4.03.02 The dates and lengths of each period shall be left to the discretion of the CEO and the Executive.
 - (a) Where possible, all efforts shall be made to have voting days in conjunction with the AMS in the winter term.
- 4.03.03 In order to ensure that there is sufficient time to complete interviews for appointed positions of the Council; elections shall be completed no later than March 1.

4.04 Nominations

- 4.04.01 All nominees shall be ordinary members of the Association.
- 4.04.02 Nomination forms shall be made available at the Con-Ed Office from the first day of the nomination period until the last day of nomination period.
- 4.04.03 Candidates running for the positions of Executive Administrator, Treasurer, Student Senator, AMS Representative(s), Academic Commissioner(s) Graduating Year Representative or Athletic Stick(s) shall each submit a nomination form, completed with the signatures and student numbers of ten (10) members of the Association, to the CEO by the end of the nomination period.
- 4.04.04 Candidate teams running for the positions of Social Affairs Commissioners or Year Representatives must each submit a nomination form, completed with the signatures and student numbers of ten (10) members of the Association, to the CEO by the end of the nomination period.
- 4.04.05 Candidates running for the positions of President, Vice President (Internal), Vice President (External) shall submit one (1) nomination form, completed with signatures and student numbers of seventy-five (75) members of the Association, to the CEO by the end of the nomination period.
- 4.04.06 Candidates may nominate themselves.
- 4.04.07 All members of the Council, with the exception of the CEO, shall be permitted to nominate candidates.
- 4.04.08 Nominations shall be permitted to take place in the Con-Ed Office.
- 4.04.09 An Election Information Meeting shall be hosted by CEO previous to the first day of the campaign period.

- 4.04.10 All candidates shall be responsible for understanding and abiding by the contents of Article 4 of this Constitution and the Elections Policy Manual.
- 4.04.11 Should a candidate currently hold a position on the Council, he or she shall take a leave of absence from that position in order to be permitted to campaign in the CESA, ASUS or AMS elections or any other election in which he or she is eligible.
- 4.04.12 In the event of a leave of absence, the following regulations shall take effect at 11:59 p.m. on the final day of the nomination period,
- (a) Candidates shall no longer be responsible for the duties and associated duties of his or her job description, as described in Section 5.03 and the Job Description Policy Manual. Any and all deviations require the explicit consent from the CEO.
 - (b) Candidates shall be prohibited from using any Association resources available by virtue of holding a position on the Council to assist his or her campaign in any way.
 - (c) Candidates shall be permitted to speak of his or her position in terms of his or her previous experience. While discussing his or her experience they may not, however, advertise any event that they are currently planning as a member of the Council.
 - (d) All duties of candidates shall be assumed or delegated by the Executive.
 - (e) Candidates shall be reinstated into his or her previous Council position seventy-two (72) hours after the election results have been announced. He or she will hold this position until the Annual General Meeting.
 - (f) If a candidate should win a position in either the ASUS or AMS elections, or any other election in which he or she is eligible, Subsection 4.04.12 (e) shall become void for that candidate.
- 4.04.13 Should an elected position not be filled by the close of the nomination period, the position will later be appointed during interviews hosted by the incoming Executive and the incoming Executive Administrator.
- 4.04.14 Notwithstanding subsection 4.04.13, should the positions of President, Vice President (Internal) and Vice President (External) or the position of Executive Administrator not have nomination forms submitted by the close of the nomination period, a by-election shall be held for those positions.

4.04.15 A nominee may withdraw their candidacy at any time during the nomination or campaign period. A notice of withdrawal shall be given in written form to the CEO at the time of withdrawal.

4.04.16 No individual is eligible to be a candidate in an Association election if they are simultaneously running in the AMS Executive elections or ASUS elections or any other election in which he or she is eligible.

4.05 Campaigning

4.05.01 All campaigning is subject to the discretion of the CEO and the Executive.

4.05.02 Campaigning is defined as any activity that, in and of itself, serves to publicize or promote an individual or team's candidacy in an Association election.

4.05.03 Candidates running for the positions of President, Vice President (Internal) and Vice President (External) shall campaign as a team, subject to Subsection 2.02.10. This includes, but is not limited to, posters, websites, class talks, platforms, etc. No variance of this campaign format shall be permitted.

4.05.04 Candidates running for the positions of Executive Administrator, Treasurer, Student Senator, AMS Representative(s), Academic Commissioner(s) Graduating Year Representative or Athletic Stick(s) shall campaign as individuals. This includes, but is not limited to, posters, websites, class talks, platforms, etc. No variance of this campaign format shall be permitted.

4.05.05 Candidates running for the positions of Social Affairs Commissioners or Year Representatives shall campaign as a team. This includes, but is not limited to, posters, websites, class talks, platforms, etc. No variance of this campaign format shall be permitted.

4.05.06 Campaigning of any form shall not commence until 12:00 a.m. of the first campaigning day.

4.05.07 The contents and methods of campaigning shall be above reproach. Candidates shall not misrepresent the character or policies of other candidates.

4.05.08 Candidates shall not make statements that they know are untrue.

4.05.09 No form of campaigning shall take place in any AMS service including, but not restricted to, any campus pub, behind the Walkhome Counter, or inside the AMS offices.

4.05.10 Campaigning shall be permitted in line-ups but shall not occur beyond the point where patrons are requested to provide identification or payment for entrance.

- 4.05.11 No form of campaigning in the CESA, ASUS or AMS elections shall take place in, or immediately outside, the Con-Ed Office. This includes, but is not limited to the issuing of platform statements, distribution or posting of promotional materials or candidate information, any discussion of or on behalf of a candidate, or the emailing of any campaign related issues.
- 4.05.12 No form of campaigning shall take place at any Association event. This includes, but is not limited to, Charity Events, Socials, Conference, Formal, and Workshops.
- 4.05.13 No candidate may advertise through any campus media including, but not limited to, CFRC, the B. Ed Spread, The Journal or Golden Words.
- 4.05.14 Candidates are permitted to be interviewed by The Journal for an article if all candidates for the position are contacted.
- 4.05.15 No unsolicited campaigning shall be permitted in the student housing area. In particular, campaign or promotional materials may not be distributed to mailboxes, nor shall any form of door-to-door campaigning be permitted.
- 4.05.16 No room-to-room campaigning in residence shall be permitted.
- 4.05.17 All campaigning shall cease by 11:59 p.m. of the day prior to the first day of elections.

4.06 Ballots

- 4.06.01 On each ballot, the following shall appear,
- (a) The heading “Concurrent Education Students’ Association”.
 - (b) The surnames and given name(s) of each candidate in alphabetical order for each respective position.
 - (c) The dates of the election.
 - (d) The number of candidates each voter may or must vote for.
- 4.06.02 Where possible, there shall be separate ballots for each set of Year Representatives. All other positions and referendum questions shall be printed on the same ballot.
- 4.06.03 The Executive positions of President, Vice President (Internal), and Vice-President (External) shall be voted for as a team.

4.06.04 The positions of Executive Administrator, Student Senator, Treasurer, AMS Representative(s), Academic Commissioner(s) and Athletic Stick(s) shall be voted for individually.

4.06.05 The positions of Social Affairs Commissioners and Year Representatives shall be voted for as a team.

4.07 Votes of Confidence

4.07.01 Should only one candidate or candidate team be nominated for a position, a vote of confidence shall be required before the candidate or candidate team is considered acclaimed.

4.07.02 Any votes of confidence shall take place by ballot on the predetermined voting days.

4.07.03 Each vote of confidence will take the form, "Do you have confidence in (Surname, Given Name of candidate) to serve as (Position) for the CESA Council (Years)?"

4.07.04 A vote of confidence shall contain boxes for both yes and no responses.

4.07.05 In order for a vote of confidence to pass, it will require the affirmation of more than fifty (50) percent of voters.

4.08 Scrutineers

4.08.01 Each candidate or candidate team shall have one scrutineer present during the counting of ballots to ensure the integrity of the election process.

4.08.02 The scrutineers shall be members of the Alma Mater Society, but not necessarily members of the Association. The scrutineers shall not be other candidates running in the election, or current members of the Council.

4.08.03 A scrutineer shall not leave the counting area until all ballots have been counted and they have been informed of the results.

4.08.04 Should a candidate or candidate team wish to waive their right to have a scrutineer, they shall submit their request to the CEO in writing before the end of campaign period.

4.09 Ballot Counting and Announcements

- 4.09.01 The CEO and President are responsible for the counting of all Association election ballots.
- 4.09.02 Ballot counting shall take place in the Con-Ed Office on the night of the last voting day.
- 4.09.03 Ballots shall be counted a minimum of two (2) times by the CEO and the President, and checked by the appropriate scrutineer(s).
- 4.09.04 Each question on the ballot shall be considered to be a separate ballot, notwithstanding that it may be on the same **physical** ballot. That is, should a ballot be spoiled for one question, the other questions shall be considered separately, and shall not be automatically deemed spoiled by virtue of being on the same **physical** ballot as the spoiled question.
- 4.09.05 Any ballot, which is spoiled or rejected, including a blank ballot, shall be considered in the total number of ballots cast.
- 4.09.06 Should the margin of victory for any position be less than one (1) percent, a recount for that position shall take place. If following the recount, the margin of victory remains less than one (1) percent, the candidate with the greater number of votes shall be declared the winner.
- 4.09.07 The CEO shall announce the results of the election to all candidates involved immediately after they become known. The results may be made public only after notification has been attempted for all candidates.
- 4.09.08 Any candidate or candidate team may demand a recount of the ballots within forty-eight (48) hours of the election results being announced. Each candidate or candidate team to do so must first submit a recount nomination form to the CEO. This form shall be completed with the signatures and student numbers of twenty-five (25) members of the Association.
- 4.09.09 In the event of a tie, the CEO shall open his or her sealed ballot as described in 4.02.01 **(m)** **(n)** in the presence of the President **and scrutineers** to determine the victor.

4.10 Complaints, Fines, and Disqualifications

- 4.10.01 Complaints regarding the violation of election policy shall be brought to the attention of the CEO.
- 4.10.02 Complaints shall be in writing and may be brought forward at any time during the campaigning period and voting days, but no later than seventy-two (72) hours after the final poll closes.
- 4.10.03 In response to receiving a complaint, the CEO shall meet with the accused candidate(s) to discuss the allegations. The Executive may also be present at this meeting.
- 4.10.04 For each violation of Article 4 of this Constitution or the Elections and Referenda Policy Manual, the CEO and the Executive shall decide on a course of action and if necessary, do so in consultation with the AMS Election Team. Courses of action may include,
- (a) The offending party may be issued a fine as a result of the offence he or she has committed. The amount of this fine shall be a reflection of the severity of the offence which shall be at the discretion of the CEO. This fine will be applied to the current campaign expenditures of the offending party. At this time the offending party must present all campaign receipts. If the campaign expenditures of the offending party exceed the election budget limit of \$100.00 after the issuing of the fine, the CEO shall then decide to either lower the amount of the issued fine or disqualify the offending party on the basis of exceeding the election budget limit of \$100.00.
 - (b) The offending party may be disqualified from the Association election as a result of the offence he or she has committed. This ruling shall be based on the severity of the offence and the extent to which the offence has compromised the election. This ruling shall be at the discretion of the CEO.
- 4.10.05 In the event of a disqualification, the offending party shall be removed from the ballot. The offending party shall have twenty-four (24) hours from the time of disqualification to remove all of his, her, or their campaign materials.
- 4.10.06 Disqualification is subject to appeal to the AMS Judicial Committee and shall be handled in accordance with the AMS Constitution.
- 4.10.07 Any appeals by candidates shall be made within seventy-two (72) hours of the election results being announced. No appeals shall be permitted after this point in time.

4.11 Extended Nomination Period

- 4.11.01 In the event that a position for election, at the close of the nomination period, has no candidates seeking election, the CEO shall extend the nomination period for these positions for three more weekdays.
- 4.11.02 The CEO shall advertise to all members of the Association which positions have been extended.
- 4.11.03 All other positions that have candidates seeking election shall be closed to nominations as per regular election policy.
- 4.11.04 The campaign period shall not begin until the extended nomination period has ended. No form of campaigning may occur during this time for any position.
- 4.11.05 If, by the end of the extended nomination period some positions remain without candidates seeking election, they will become appointed positions, with the exception of the Executive and Executive Administrator, for which there shall be a by-election.
- 4.11.06 At the close of the extended nomination period, the elections shall continue as prescribed.

4.12 Re-Election and By-Election

- 4.12.01 In the event of a re-election or by-election, the CEO shall follow all above procedures and rules, with an allowance for shortened nomination, campaign and voting periods.
- 4.12.02 All other allowances and exceptions to the above rules shall be at the discretion of the CEO and the Executive.
- 4.12.03 In the event of a compromised election, a by-election shall be held only for the positions affected.
- (a) All other elections results shall remain as originally determined by the CEO and the President. and the scrutineers.

4.13 Referendum Rules

- 4.13.01 Only members of the Association may submit a CESA referendum question.
- 4.13.02 Any member of the Association may submit a CESA referendum question.

- 4.13.03 The Executive may submit a referendum question as a team with the support of the Council.
- 4.13.04 Any current member of the Council shall be required to take a leave of absence from his or her position in order to run a CESA referendum question, with the exception of the Executive submitting a referendum question as a team. In this case, all other referendum and election rules apply.
- 4.13.05 The CESA referendum nomination, campaign, and voting periods shall run in conjunction with all CESA Election period dates. Where possible, all efforts shall be made to have voting days run in conjunction with the AMS in the winter term.
- 4.13.06 The CESA referendum nomination forms shall be made available by the CEO upon request from the first day of the nomination period until the last day of nomination period. The CEO shall notify all members of the Association of the availability of these forms on the first day of nomination period.
- 4.13.07 The wording of each CESA referendum question shall be approved by the CEO and Executive prior to being nominated.
- 4.13.08 Any individual running a CESA referendum question shall submit a nomination form, completed with the signatures and student numbers of fifty (50) members of the Association, to the CEO by the end of the nomination period.
- 4.13.09 Upon receiving the fifty (50) nominations, each CESA referendum question shall obtain a fifty (50) percent plus one (1) vote from the Council before it may be allowed on the ballot. This vote may occur at any meeting of the Council which takes place within the Nomination or Campaign periods.
- 4.13.10 All CESA referendum questions shall start with, "Do you agree..." and contain both a yes and a no box on the ballot.
- 4.13.11 All other instances from those listed above, the rules for the CESA referendum are the same as those listed in Article 4.



President's Report

Dear Council,

Happy New Year to all of you and welcome back! It's been 49 days since we were last assembled here, but it feels like an eternity. Most of what I have to report on will take place between the agenda deadline and the meeting, so I will have more to say during the meeting. Here's what I can tell you as of Wednesday.

- I had my brother's girlfriend design a new logo for CESA over the holiday break. It is not quite finished and ready to bring to Council for a vote, but I will hope to show the latest design at the meeting. Katie, Mike and I have liked what we've seen thus far, and we hope you like it too!
- I have decided to give up on the Event Planning Procedure and will pass that task on to the new Exec. It has become very difficult to reconcile AMS policy with CESA's needs, so I will be working with the incoming Executive on developing something for next year. As well, we have introduced a lot of new policy over the last few months and a new one will add even more unnecessary confusion and growing pains. For the rest of the year, the current procedure remains. That is, get your event approved by your umbrella head before you proceed with planning an event if you want it to be a CESA-sponsored event.
- I met with Lucas Anderson, AMS Commissioner of Internal Affairs regarding the upcoming CESA election. He assured me that all members of CESA will be able to vote in all elections we are eligible for using the online system. There is, however, some complications with regards to year representatives. He assured me that the AMS is working with the registrar's office to get year by year voting lists in order to elect the Year Representatives on February 2nd and 3rd as well. Worst case scenario will be that Year Representatives will be elected later in February, but we hope all will be resolved so all elections can occur at the same time.

That's all I got 'till the meeting.

Cheers,

Mike

Appendix Jordan Eberle

- 5.01.04 The term of office for members of the Council shall begin at 4:30 pm on the final day of Winter term classes in the year they were elected or appointed and shall end at 4:30 pm on the final day of Winter term classes of the following year.
- (a) Notwithstanding this subsection, the term of office for members of the Council elected or appointed in the Fall term shall begin seventy-two (72) hours after their election or appointment and shall end at 4:30 pm on the final day of Winter term classes of the following year.
- 5.01.05 Notwithstanding subsections 5.01.01 and 5.01.04, the Incoming Council, that is the collective members elected or appointed to Council positions for the following academic year, may hold a meeting of the Incoming Council between the Annual General Meeting and the final day of Winter term classes where it may exercise the powers of the Council.