

**Queen's University**  
**Concurrent Education Students' Association (CESA)**  
**Meeting Minutes**  
**Sunday, March 8, 2008**

**CALL TO ORDER**

Jennifer Peirce calls the meeting to order at 7:05 pm

***Location:*** John Orr Room in the John Deutsch University Centre

**Approval of Minutes for February 22, 2009**

A motion was made to approve agenda; Vanessa approves, seconded by Todd

**BUSINESS ARISING FROM PREVIOUS THE MINUTES**

There are no amendments arising from the previous minutes

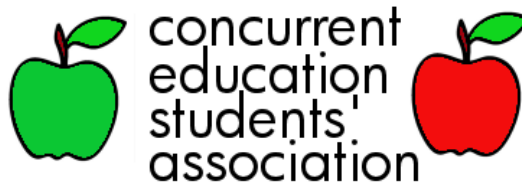
**APPROVAL OF AGENDA FOR MARCH 8, 2009**

Todd adds to the agenda the election for the Concurrent Education Student representative for the Tricolour award panel. Joann then approves agenda; Alison seconds

**Executive Administrator:** Please hand in all your manuals tonight. If you have a motion you would like to have passed at AGM please notify a member of ORCA.

**President's Report:**

APPENDIX A



**President's Report to CESA Council – Sunday March 8<sup>th</sup>, 2009**

Dear Council!

Not too much to report this week. Most of the important news will be covered in the AMS report. As always if you have any questions about any of that you can ask the AMS reps or I during question period.

A reminder that transition manuals are due today (at the CESA Meeting on March 8<sup>th</sup>). Hopefully everyone has done this so that we can carry on all the great ideas that we had this year into next year!

There hasn't been a whole lot going on specifically in my umbrella. The exec is mostly focused on work with ORCA, transition, and finishing up our last few events (like Formal and AGM).

This is our last official meeting as our council, and I hope that everyone was able to make the Pot-Luck that will have occurred directly before this meeting at 5pm in the John Orr Room.

After this meeting, your last commitment of the year is to attend the CESA Annual General Meeting on March 22<sup>nd</sup>.

That's it from me!  
Much Con-Ed Love,

Todd  
CESA President 2008/2009  
[4tao1@queensu.ca](mailto:4tao1@queensu.ca)

**Vice-President Internal:** There hasn't been an ASUS meeting since CESA's previous one. The AGM has been moved to Thursday. Social Affairs have been working hard on formal; make sure you tell them they're doing a great job. Thanks to everyone who has been helping them out. We're all excited for formal, which will be amazing. The taskforce meeting is on April 1 and nothing has really been accomplished since the last meeting. Thanks to everyone for such a great year and to everyone who has helped Sarah through it. Also, Jenn does a great job that sometimes goes unnoticed! Thanks to her for keeping everything on track.

**Jenn:** AGM is March 22, 2009 in Policy Studies building room 202A—Robert Sutherland building at 7:00pm.

**Todd:** Nomination interviews begin on the 20<sup>th</sup> and could go as far as the 22<sup>nd</sup> depending on how many applicants there are.

**Vice-President External:** Both meetings, including the Faculty of Ed were cancelled. The next ones are scheduled for April. Thanks to the co-ordinators of penpal, it's going really great and to those who worked on a bursary program for formal.

**CESA Rep to the AMS (Tiffany Kwong):**

Just a reminder that AGM is March 16, 2008; The last meeting was on March 5, 2009. At this meeting, President Talia Radcliffe made an apology regarding the meeting that discussed Jacob Mantle's comment on Facebook which caused for more controversy. Grad photos are being taken all this month. The Tri Colour award nominations are Due March 16, 2009 at the AMS office.

**Student Senator's Report:**

**APPENDIX B**



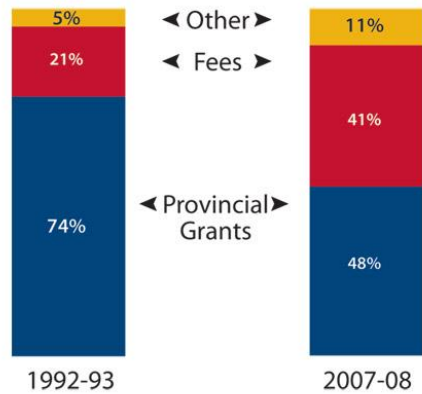
## Student Senator's Report

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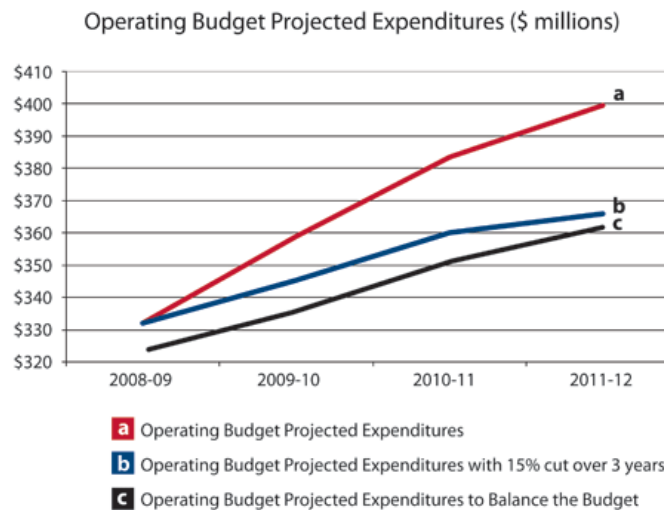
Senator Michael Brinkworth  
Council,

Here are some highlights of the February Senate meeting from last Thursday, as well as some committee updates.

- Principal's Report to the Community: Update on the Financial Challenges at Queen's
  - We're not the only institution in this position.
  - Actions other Universities are taking
    - Layoffs, hiring freezes, pay freezes, elimination of low-enrollment majors.
  - How our operating budget is funded:

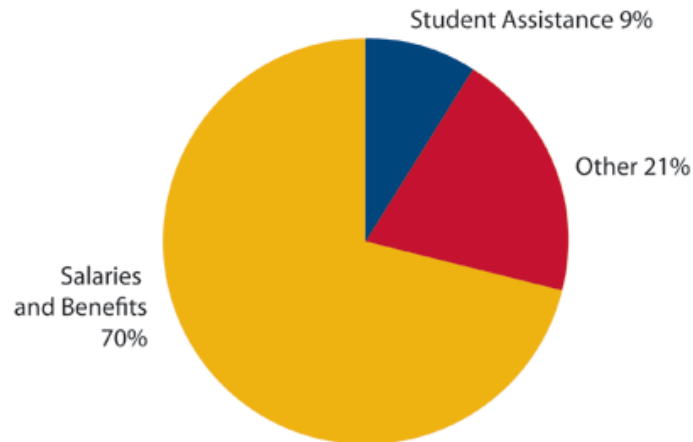


- We've decided not to grow our undergraduate population as much as other schools, so our piece of the provincial pie is getting smaller.
- We've been covering it by incremental budget cuts and tuition hikes, but we can't do it anymore.
- We may be getting money from the federal government for infrastructure (building maintenance, new buildings, Queen's Centre) but we can't use this in our operating budget.
- Since April 30, our endowments have dropped 22% or \$139 million. Endowments fund student aid and research chairs, but also help with the operating budget.
- Economic downturn is affecting Alumni donations.
- 15% budget cut over 3 years.
  - Means Arts and Science will have to lay off 47 faculty members.
  - 15% will not be enough to balance the budget in 5 years



- At the end of three years, we will have accumulated \$25 million in debt, which will require further budget cuts to service.

#### 2007-08 Operating Budget Expenditures



- “Student assistance accounts for 9%. We aren’t going to touch it.”
- Most of the cuts are going to have to come out of Salaries and Benefits.
  - The Administration has frozen their salaries.
  - Some vacant faculty positions will not be filled
  - Called for the Faculty and Staff unions to come to the bargaining table to renegotiate contracts.
- Honorary degrees
- Enrollment Plan
  - Enrollment in Con-Ed Arts is increasing from 60 to 70.
  - Enrollment in Con-Ed Computing was not given its own line, but I was assured by the registrar that they were incorporated into the Con-Ed Science numbers.
  - Overall enrollment is up, mostly due to increases in graduate enrollment. Undergraduate enrollment will be the same as last year, give or take a few.
- Governance Structure of School of Graduate Studies and Research
  - We changed it, and changed the name to the School of Graduate Studies

Cheers,  
Mike

Mike also announced the list for the new hired CESA Council for 2009/2010:

President: Mike Brinkworth  
 Vice President (External): Katie Shifman  
 Vice President (Internal): Alli Sullovey  
 Executive Administrator: Jason Liu  
 Senator: Trevor Lin  
 Treasurer: Jenny Goodwin  
 Representative to the AMS: Cat Lee  
 Academic Affairs Commissioners: Dan DiMillo & Tiffany Kwong

Representative to TELC: Brett Gonslaves & Jacqueline Mirtic  
Public Relations: Vanessa Powell Cavell  
Web Master: Jody Patterson  
Newsletter Editors: Sarah Wolinsky & Kim Howald  
2010 Year Representatives: Josh Wood & Mike Thaler  
2011 Year Representatives: Graeme McTavish & Nick Cornish  
2012 Year Representatives: Sarah Fortune and Leah MacPherson  
Social Affairs Commissioners: Théa Pel & Emily Beck  
Community Affairs Commissioners: Erin Cannon & Laura Hughes  
External Affairs Commissioners: Steven Mueller & Lynn O'Brien  
Workshop Coordinators: Jennifer Parker & Krista Lackey  
ESS Representative to CESA: Mike Higginson  
Music Representative: Joann Mendler  
Fundraisers: Mikaila De Sousa & Jocelyn Yu  
BEWS Athletic Stick: Ben Cornish  
WIC Athletic Stick: Laura Sullivan  
Head Teach: Anna Pfeiffer  
Conference Chair: Sarah Dall  
Conference Communications: Linzi Leclerc  
Conference Finances: Winnie Tsai  
Conference Logistics: Jen Moore  
Conference Promotions: Paul Stillman

### **STATEMENTS BY MEMBERS**

Thea & Emily: We've sold out of formal tickets! Dance tickets however are going on sale for \$20 and we cannot add anymore so come get them fast. They will be going on sale tomorrow. On Thursday at 9am until Friday night we will be setting up for formal so please drop by and help out. We are putting out a call for Christmas lights, if you have any bring them by the office with your name and number so we can return them to you. Dinner is at 7:30 on Friday.

Sarah W: Reminder that articles are due the 19<sup>th</sup> and you must write for the issue. Please email thebedspread@gmail.com .

Anna: We had our second teach night out on Friday. Exec had leader training also, and the ORT leader training is next week.

Joann: The AMS AGM is at Ban Righ on March 16, 2009. The main motion that is going to be voted on is the increase of gym fees and will be happening there

Erin: AMS assembly supports principle Williams's statement to examine the negative impact of academic programs.

Todd: They are supporting statement that he's supporting the collective bargaining agreement. Every faculty is getting 3% more in a 15% recession cut. AMS felt it was important to back it up.

Erin: If you've applied for any AMS jobs please note that the forms will be changing soon. Instead of including a resume and cover letter, there will be 5 specific questions regarding the position that you are applying for.

Linzi: We've had our half-way done the year celebration and it was a lot of fun

Meg & Chelsea: We've met with the Principle about final fun day to see if they could do a workshop for us and the teacher agreed upon either March 24<sup>th</sup> or 25<sup>th</sup>. Fun day is March 27<sup>th</sup> and the kids are really excited, it just needs to be approved by the Principal.

Matt: This is my last meeting because practicum ends on Friday, then its March break and afterwards, Alternative Practicum. Thanks to everyone, I enjoyed being on council.

Vanessa Floras: In the last meetings minutes of taskforce they wanted a list of suggestions of things we agreed or disagreed on that were included in the minutes. Our next meeting is April 1, 2009. Email any member of the taskforce if you have any questions, but everything thus far has been consistent.

Nicole Zeit: We've sent an order for tams and PrimeTime (the company name) is working on them and they should be here soon.

Todd: Collecting submission for yearend slideshow for formal. Please email them at [cesasildeshow@gmail.com](mailto:cesasildeshow@gmail.com). We will be accepting them as year points. It's a year challenge and the year award will be given out at formal.

## **QUESTION PERIOD**

Erin: What are the plans for fun day?

Chelsea: After talking to the teacher, she said we could get the gym and please ice breaker games all together, and break off afterwards and play interactive activities.

Amanda: Why is Con-Ed enrolment going up?

Mike: It has less to do with the needs of teacher and more to do with the university. The university wants to grow in their undergraduate population. There isn't much room to grow in the sciences but there is room to grow in the arts. To address the issue of wanting to expand enrolment, which can be done in the arts they will accept 10 more applicants and make 10 more people happy.

Amanda: What are funding options for your alternative practicum?

Mike: If you're going abroad, there is the Eillot Scholarship. You have to submit a proposal and they will tell you a dollar amount they will provide you with. If you're staying in Canada, you pretty much get nothing.

Nicole: What is the due date for the Agnes Benedict Award?

Todd: March 16, 2009

Jenn: If you want to be on the committee as the Representative you need to be available March 22-25, 2009

Matt: Can we get a copy of the minutes from the Taskforce meeting?

Vanessa & Sarah: Sure

### **NEW BUSINESS:**

Notice of Motion—ORCA submission

Mike: hiring and athletics and election policy manuals are as is. The Constitution 2009 draft 2 are also as is. In the Orientation manual they've removed a few clauses. The job descriptions are not included in the manual because they were revised today. We also didn't get a lot of submissions to review. If you do have problems please talk to Mike.

## **APPENDIX C**

### **Operations Review and Constitutional Amendment Committee Meeting of March 8, 2009 Notice of Motion**

#### **Introduction**

A number of issues pertaining to the current Constitution of the Association over the past several years prompted the creation of this ad-hoc committee to review the Constitution and the policies of the Association. While it is not the norm at CESA Council meetings to give notice of motion, the members of the committee feel that it is necessary in this case to do so given the grandeur of the changes being made.

#### **Review of the Issues**

The committee has met six times since the beginning of January to discuss the issues concerning the Constitution and the policies of the Association.

#### **Analysis and Discussion**

The following points summarize the committee's major decisions:

- Reorganization of Association policies into a Constitution and several policy manuals
- A complete rewrite of the Constitution, including a title page, table of contents, new numbering system, and new article headings.
- A restatement of the purpose of the Association.
- New Executive vacancy & impeachment procedures.
- A separation of elections policy into constitutional elections policy and policy manual elections policies.
- Defined standing committees of Council
- Established rules concerning Annual and Special General Meetings
- New amending formula

- Job Descriptions moved to Policy Manual
- Intramural Athletic Points System moved to Policy Manual
- Orientation Guidelines moved to Policy Manual
- New Hiring Policy Manual

**DISCUSSION PERIOD:**

**Notice of Motion**

**The Operations Review and Constitutional Amendment Committee recommends that the proposed Constitution and Policy Manuals be approved at the CESA Annual General meeting on March 22, 2009. Respectfully submitted,  
Michael Brinkworth, Co-Chair, ORCA**

**DISCUSSION PERIOD**

Opened up the floor for the Tri Colour Award representative

Joann nominates Erin Cannon—accepts

Nicole nominates Amanda Young—declines

Jenn nominates Nicole Zeit—accepts

Sarah W nominates Thea—declines

Erin declines nomination

Nicole Zeit is the representative to sit on the TriColour award panel.

The motion is moved by Todd and seconded by Alli. CESA moves to nominate and elect Nicole Zeit as the Concurrent Education Student Association representative to the TriColour Agnes Benedict Award Panel.

Matt: In regards to the Coned Yearend Slideshow, is it just Con-ed, or can it be Con-ed at other events?

Todd: Yes it can be Con-Ed at other events

Joann: Can there be alcohol in the pictures?

**ADJOURNMENT**

Jennifer Peirce closes discussion at 7:51 p.m. Meg motions to adjourn the meeting, Joann seconds. All are in favor to adjourn.

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Todd Ormiston,

President

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Mikaila De Sousa

Clerk