

Queen's University  
**Concurrent Education Students' Association (CESA)**  
**Meeting Minutes**  
**Sunday, January 11, 2009**

**1. CALL TO ORDER**

Jennifer Peirce calls the meeting to order at 8:00 p.m.

**Location:** John Orr Room in the John Deutsch University Centre

**2. APPROVAL OF AGENDA FOR SEPTEMBER 28, 2008 MEETING**

There are no amendments to be made to the Agenda. A motion was made by Joanne to approve the Agenda, seconded by Erin. All are in favour to approve the Agenda, and the Agenda passes unanimously.

**3. BUSINESS ARISING FROM PREVIOUS THE MINUTES**

Amendments to be made from the previous minutes of November 30, 2008:

- Cindy Lui's name was misspelled – it is spelt Lui, and not Liu
- In section 6.1.8, Sarah Dall asks that the quotation marks be removed, because the statement was a paraphrase and not a direct quote

Todd moves to approve the Minutes of November 30, 2008 and Sarah Taylor seconds the motion. All are in favour to approve the minutes from the last meeting.

**4. NEW BUSINESS**

**Executive Administrator (Jennifer Peirce):** Jennifer welcomes everyone back. There will be an attendance & snack duties sheet passed around for tonight's meeting, although the attendance looks great already.

Jennifer makes a correction to the CESA voting days: They are not January 28-29, but January 27-28, 2009. (They are the same days as the AMS referendum voting days)

In terms of the CESA election campaign, if all the position are not filled with nominees, CESA will extend the nomination period until January 16, 2009. There are still some year representatives, and social affairs committee spots available if you are interested in running. Please encourage ConEd members to run for a position if they are hesitant. Afterwards, the campaigning will begin. The All-Candidates forum is on Monday January 19, 2009 in Dunning 11.

Leave of absence sheets are to be handed in to Jennifer at the end of tonight's meeting or tomorrow in the CESA office.

The AGM date has been changed from March 8<sup>th</sup> to March 22, 2009.

Also, if you are not running for a position in the coming elections, volunteers are needed for the polling stations, but an email will be sent out later with more information.

**President's Report (Todd Ormiston):** There is an exciting new semester ahead. The year so far has been amazing as it is full of energy and the CESA office is the best place to be. It is comfortable, so please feel free to continue to hang out in the office.

Please tell other ConEddies about the office space for them, and about the elections. There are, as Jennifer mentioned, still a few spots open, and most positions only have one group or one person. It is good to have competitions to build on others ideas, so please encourage everyone to participate.

AMS nominations are not closed yet, so there is also opportunity there to run for a position if you are interested. There is only person running for undergraduate affairs which is a two-year commitment position but one of the highest positions you can hold as a student of Queens. Please contact the Commissioner of Internal Affairs for more information.

Transition Manuals are due March 22, 2009, please consider individuals running for next year's council in order to make the manuals the best they can be. If you have any question about them, please contact Todd.

The Midyear reviews were really positive; Todd thanks the council for all their positive input. The Discussion period came up as an area of concern and it was said that they tend to be cyclic. Please keep in mind that everything goes in the minutes and we do not want anyone to feel discouraged from speaking.

CESA is going through a period of change and ORCA will be reviewing the job descriptions and looking at all the policies. We will be asking for submissions later, and welcoming ideas for change in the next year. Remember that nothing is taboo.

One of the topics for discussion is the potential fee increase. Todd hasn't delved into a lot of research yet but he will look into it further during his time here as President. The small budget is limiting, so a small fee could be beneficial but these questions and answer will be addressed during discussion period.

**Jennifer:** Throughout the nominations period, if you want any signatures from the ConEd office, that is fine, but the second campaigning starts, it is not allowed. We are unable to talk about campaigning in general in presence of the office or the JDUC hallway.

**Vice-President Internal (Sarah Dall):**

- Report is Appendix A in Agenda

Hello CESA council!



I hope that you have all had a wonderful start to the New Year! Hopefully we will all be getting back into the groove of things. Surprisingly enough it was been quite a busy week! I have had a few meetings so try to take a few minutes to read over my report so that I can get some productive feedback from you during discussion period or question period.

**Task Force**

During exam period Vanessa and I both attended a task force meeting (a fairly unproductive one) where the group was divided into to subgroups- a financial one and a program one. Based

on the submissions we received it seemed that the suggestions for the most part fell under one of these two categories. I chose to be in the program subgroup where we look at how to change the program in order to attract students and maintain its integrity while Vanessa offered to be part of the financial group.

This week my sub-committee met and we came up with a few ideas:

- We need to develop a program that caters to the educational needs in the field (French, special education, sciences (with the exception of biology))
- Right now there is no French certification for elementary candidates
  - With the development of a J/I program, students could take half a credit of an I/S French stream that could potentially provide them with their certification
  - This J/I stream would provide more options for students and would be possible to implement without much change to the program. These students would simply take half credits of both P/J and I/S
- The group went over the parameters of the program (8 months, ends in April, 6.0 courses)
- Steve Elliot suggested that we need to work on the program tracks- ACE, OEE, and ATEP are all tracks which are not fully loaded (extra spaces, full class is 40 students)- we need to maximize these classes
- The group struggled with the idea that many students feel it is not a program, it just a collection of courses, however many students are attracted by the academic freedom we offer (which is why it seems to be a fractured program)→ how do we satisfy both needs?
- The group is meeting again, and we were all given jobs to do before that meeting such as looking at successful programs (Lethbridge, potentially Brock)
- I was assigned to review the student exit polls, so that we can feedback from what the students felt needed to be improved upon
- There was a lot of discussion about the Alt practicum, and moving it after April and then have 2- 6 week teaching blocks rather than 3-4 week blocks to provide teach candidates with a more realistic experience. Would this save costs? Living expense problems?
- If we have I/S and P/J out at different times, they could be paired with a student with whom they would “share” a room, meaning only one would be in the room at a time so you would only need to pay for once housing accommodation

The meeting revealed how much is really on the table right now. The Faculty of Ed is in an extremely difficult position and it has forced them to be open-minded. This is a great opportunity to give us, the students, a voice. Please e-mail me if you have any suggestions or questions. [6sd5@queensu.ca](mailto:6sd5@queensu.ca)

### **ASUS meeting**

This Thursday we had our first ASUS meeting of the year. Unfortunately I had to leave at 8:30 but Joann Mendler was my proxy.

For anyone who is interested, the following positions are up in the election

- 2 1-year senators
- 2 2-year senators
- 7 ASUS reps to the AMS
- 10, 11, and 12 year society reps
- 09 permanent executive

The election is on January 27<sup>th</sup> and 28<sup>th</sup>.

Lauren Peddle, the Services Commissioner, announced that Jackets will be available Monday at 12:00 in the bookstore.

The rest of the meeting, for the time I was there, focused on changing the policy for the removal of a position. One of the AMS reps developed a more thorough outline of the steps required for the removal of a council member. The motion was passed.

I will leave Joann to cover the rest of the meeting.

That is about it for me. There are a few exciting things underway and I hope that you all keep your ears open and check your e-mail regularly. Thanks everyone!  
We are off to a great start for the semester!

Sarah Dall  
Vice President Internal  
CESA Council 08/09

**Vice-President External (Erika MacRae):** Erika welcomes everyone back. It is time again for office hours, so a tentative schedule is being passed around, so please initial if you are okay with it. There is a maximum of two people per office hour. Please send your availability if you haven't already done so to Erika.

Also, if you have paid for your CESA council shirt you may pick it up after the meeting and arrange an alternative pickup time if you haven't yet paid for it so you may do so.

**CESA Rep to the AMS (Joann Medler):** After Sarah left the ASUS meeting, constitutional changes were looked at. The impeachment process has been tabled. When you think you are going to be impeached you can resign from your position but you cannot run for another year. Also, if it has been thought that you took part in fraud or embezzlement, you cannot run at all. Next Thursday is the second reading of these changes, so if you would like to amend anything, please come to the meeting.

It has been authorized that you may spend \$250 instead of \$100 on campaign material. For elected positions, October is the month for bi-elections. The ASUS committee is trying to amend voting someone in, but nothing actually got passed in this regard.

**Todd:** Theft, embezzlement or fraud are the circumstances in which you cannot run at all for any position at Queens. If you're voted out, you cannot run, due to this just cause. However, it is not right to tell people who can and cannot run, which will be mentioned.

**CESA Rep to the AMS (Erin Cannon):** There is not too much to report on, as there has been no meeting yet. Federal alignment is releasing their report so there'll be more to report at the next meeting.

**Student Senator's Report (Mike Brinkworth):** There has been no senate meeting or IT meeting yet. Mike spent his first day back at the University student appeal board. The next senate meeting is on January 29, 2009 and the next COCUS meeting is Friday night at 5:30 p.m. We need to elect a new student COCUS chair, as the current chair has stepped down due to various reasons.

The first ORCA meeting is this Saturday and the first section of definitions have been passed. There is now a title page, table of contents and a format. The format looks much like the ASUS constitution. The policy documents can only be changed once a year. Jennifer is working on a new elections section and the Executive line of succession is being worked out. Transition manuals are being talked about and making them more formal and keeping them for several years. We are changing the purpose of the association and why we

are here. We are basically here to communicate and plan events, but we need to be a bit more purposeful. The Impeachment process is also a topic for the next ORCA discussion.

## **5. STATEMENTS BY MEMBERS**

**Anna:** The teach interviews are coming up. Former teaches are encouraged to talk with first years about their experiences as teaches. An email regarding this will be sent out soon. January 19, 2009 is the Teach Information Night. The applications are due January 23, 2009, & January 29-31, 2009 is the interview days.

**Emily:** The Smoker that did not happen – we apologize for those who came and had planned to come. Apparently Philthys closed because they lost their liquor license. We tried to find another place that night that would occupy all an ages' event but were unable to due to the short notice. Thanks to Sarah Taylor for contact of the Alehouse canteen, where the Smoker will now happen tomorrow night!

**Thea:** ArtSci's formal is currently scheduled on the same day as ConEd formal, but we are looking into it

**Emily:** We'll see what we can do

**Sarah Dall:** It is not Social Affairs fault because ConEd booked theirs first. The formal committee is meeting on Tuesday in Douglas 509. If you have any ideas of social events please let them know.

**Katlynd:** Spoke about the Tree of life, which finished up the first week of exam period. The gifts were incredible! ConEd and PhysEd did a total of 100 (out of 300), therefore Queens completed 1/3 of the names that were on the Tree of Life. Great job, and Katlynd extends the thanks on behalf of the Tree of Life organization. Sarah T and Katlynd have planned affairs for next semester. In January they aspire to compile a list of volunteer opportunities. Please email them if you know of any, even if it is not with Queens but community related. Group volunteer outings are trying to be organized.

Save the Date – February 11, 2009 is the tentative date for a night before Valentines get together. You may bring anyone, and it will be a trivia night about the other person. We would like to have musical talent, so if you know in anyone please encourage them to play for us!

**Eric:** BEWIC sports day is this Friday and Saturday. Athletic sticks will be running a meeting about it at Mac-Corry in Room B201.

**Allison:** Conference is coming up and it is really exciting!

**Matt Parker:** The ESS referendum of remaining with the AMS or going to the SGPS is coming up. There was some media coverage about it in the Journal. The final year information session is going to be on January 22, 2009 at 6:30. A vote was taken, and a classroom setting is preferred. We also still need someone to represent the Aboriginal teacher program.

**Amanda:** The bursary applications for conference are due on January 14, 2009 at 4:00 p.m.

**Jennifer:** Bursary applications are outside the office.

**Alison:** Conference is approaching fast. If you haven't registered please register as soon as possible. Registration is closed at the end of the day tomorrow.

**Kate:** As of last night there is an official tie. The workshop is on January 28, 2009 at 6:00 p.m. (Room: TBA). Kate is really excited about this, and she said she just "pee-ed a little in her pants".

**Sarah Taylor:** Since the last meeting, the R.J. Hill award committee has been formed. The members are as followed:

- *Mikaila De Sousa – First Year Representative*
- *Jess Littlefair – Second Year Representative*
- *Dan DiMillo – Third Year Representative*
- *Matt Feron – Fourth Year Representative*

The nominations are due on January 29, 2009 outside the ConEd office

**Nicole:** As per a recommendation from ORCA, one of the frustrations with Year Rep. Positions is the overlap between information that EXEC sends out and what the Representatives send out.

**Jennifer:** Please email Jennifer at [5jp14@queensu.ca](mailto:5jp14@queensu.ca) or Mike at [6mb3@queensu.ca](mailto:6mb3@queensu.ca) if you would like to modify your job description.

—Jennifer closes Statements by members—

## 6. QUESTION PERIOD

**Katlynd:**

- Task force: Is there thought of making more teachables?
- ESS: Is the Journal being addressed? The editorial was uninformed and wrong.
- ORCA: Talked about grand event calendar, might it be worthwhile to include?
  - **Todd:** Is submitting a response to editorial to journal, and writing it ASAP.
  - **Matt:** ESS wants to remain neutral during debate.
  - **Vanessa F.:** The teachable situation has not been explicitly brought up, but creating more would also cost more

**Lois:** What do you call the workshop?

- **Kate:** Classroom Management with Ron Morrish (he's actually staying overnight in Kingston) on January 28 at 6pm. Kate clarifies also for the record, that she did NOT actually 'pee in her pants'

**Alex:** The task force meeting seemed to focus on first year, is this the case?

- **Sarah:** The meeting was an hour and we spent 15 minutes on it, but we needed to focus on working the parameters
- **Vanessa:** We did talk about ConEd program also

**Erin:** In regards to Alt. Prac, how long will it extend to?

- **Sarah:** Alt. Prac is 3 weeks and students only have a week or two to discuss it. We put on a hold on it to find out what people thought. They are looking at a way to try and extend the program without actually extending it.

**Kate:** If there are any changes to Alt Prac. when will that in place?

- **Vanessa:** Everything is up in the air

**Trevor:** How can it be longer without being longer?

- **Sarah:** In doing Alt Prac. later, like after the semester ends

**Trevor:** will it be 10 months?

- **Sarah:** No it can't be

—Question period ends—

- Todd moves to open agenda.
- Emily seconds.
- All in favor of opening agenda

Todd: CESA would like to confirm, Mikaila, Jess, Dan and Matt as members of the R.J. Hill Award Committee.

Sarah T. moves the motion, seconded by Todd  
All are in favor and the motion passes unanimously

## **7. DISCUSSION PERIOD**

**Vanessa:** On Wednesday at 5:30 p.m. in Douglas 519 the academic Affairs committee will be holding their meeting. If you cannot make it but you are still really passionate about academic affairs, please email Alex or Vanessa. In the meeting we will be discussing some fiscal aspects such as a \$160,000 cut from our program. We also will be talking about increasing the workload in PROF classes from 2.5 credits to 3 credits (this does not affect salary). We need money saver ideas. They are thinking of cutting out graduate programs and PhD programs. Also, collapsing class sizes is being looked at; this would save us \$60,000. It is also being looked at to have tenure Profs for the breakup and have them be TAs.

**Mike:** What is that \$160,000 as percent?

**Vanessa:** that's a 6% cut for next year (18% over 3 years, would be \$240,000)

**Mike:** Can you force tenure Profs to do anything?

**Vanessa:** We will be stricter with them

**Mike:** When will they tell the tenure Profs?

**Vanessa:** They have been open about the whole thing. They would like to cut the least amount of positions as possible

**Thea:** Is the online course idea for undergraduates?

**Vanessa:** It's only a hypothetical situation. We're seeing of cutting out Prof 110/115 into one .25 credit.

**Matt:** Alt prac. Is in May (it is not recommended in doing this). Alt prac. is tied to your focus course. Sometimes people fail prac. And you would have to make it up in May but there is not enough weeks to make up the failed Alt prac in the school year. Also you can do two, 6 week blocks and switch it up by being with one teacher in the morning and another in the afternoon.

**Sarah:** In regards to changing the workload agreement, any tenure Prof would have more to do. That's how they would make them do more. Tenures are willing to work harder to stay. Would 6 week be better?

**Matt:** Personally the 4 week is better. You're basically on campus for 4 weeks then off. It adds flavor to the year.

**Katlynd:** There is a disconnect between first years and second and what they learn in PROF. A great way to save money is to combine the Profs, but it's detrimental to make class sizes bigger.

**Sarah:** They want to have a lecture style course with tutorials

**Katlynd:** Are we being understood?

**Vanessa:** They are taking us seriously and they are very open in talking about academic integrity

**Sarah:** Taskforce cares a lot about ConEd, but they also concentrate on final year because that's where they get all their money

--Jennifer closed speaker's list--

**Erin:** There are courses in May/June in special education and it's important to have them, therefore by extending it to May shouldn't be allowed. Please consider this.

**Mike:** University in a whole is more of a workload. Tenure Profs want to research things, which will also bring in money. Strongly cautioning taskforce against dropping PhD and Masters Programs because Queens has chosen to grow this way, and not so much in the undergraduate way and doing this would go against it. Just as a point of information, it is okay to go into a bit of a deficit. We have an excellent credit rating and monies elsewhere, so a deficit may not be an entirely bad thing. Most short term governments have to do that because of where the economy is right now. Besides, it's only going to get worse in the short term

**Vanessa:** Dropping the PhD or Master Programs was just something that was said and was put on the table for some number crunching. There's a good chance it won't go anywhere. Rosa is in charge of the budget and she wants it to balance and stick to current values.

**Todd:** The taskforce submission consists of our ideas which also cost money. Adding a course cost and getting more Profs will take time but we are really about to effect some change.

*Todd opens Student Fee Increase Discussion Topic*

**Todd:** The ConEd fee right now is \$10 which works fine. However, the biggest thing here is that a lot of our fees don't go back to all the students. A lot goes to administration costs and program maintenance. We do not have enough money to improve your program, and if we were to increase it, it would go back to the people. An example of our small budget is evident because we do not have enough funds to have a volunteer appreciation day, whereas the AMS spends \$10 per volunteer, while CESA does nothing. Furthermore, \$2, \$3 or \$5 really doesn't make that big of a difference right now.

**Joann:** If we pay now, we should think fiscally instead because that usually works out best. We should raise it a bit each year.

**Sarah:** We are more accessible to our students than any other faculty. CESA would be more effective if people were driven to be more successful in their position.

**Emily:** Would a fee increase be mandatory?

**Todd:** Yes, the ConEd fee is mandatory. However, we only received the student fee this year on December 5<sup>th</sup>, 2008, so it doesn't get to CESA right away. Second semester is more expensive than first semester.

**Katlynd:** When was the last time the fee was increased?

**Jennifer:** A long time ago

**Katlynd:** \$3 is nothing, it's a very minimal change and others shouldn't have a really big problem with it. The idea of putting out more programs for those who aren't on CESA is a good idea as well. Some people aren't involved because they don't want to or are in other things.

**Joann:** It's important not to do a \$3 and \$5 later; if you raise it a bit every year CESA would have a little bit more to work with, and we would not end up in the same spot we are in now

**Lois:** I don't think \$5 is a lot of money and this shouldn't tip anyone over the edge

**Sarah W:** It's not a lot to make CESA inclusive. Besides, \$3 is like the amount you'd spend on water at Starbucks

**Nicole Zeit:** Agrees also in fee increases amount because it really isn't a substantial amount

**Katie Domen:** Agrees with last few comments and thinks the increase won't be noticed as much. Katie admits having not known what the current ConEd fee was. Inflation is a interesting way to look at it so we don't end up in the same situation

**Todd:** Thanks for all the support; is \$5 a solid number?

**Leora:** It's too much

**Mike:** Certain students don't see things happening because we don't have enough for them to see. If we're trying to be more accessible, financial accessibility needs to be considered as well. People do not think we are being inclusive enough, but our job is not to come out to EVERY event but communicate it and we have to accept that not everyone is going to come all the time. To include 450 people is almost impossible. In the Journal, it was evident that our student fee is the lowest. Our student fee is 100% our budget.

**Todd:** We also get a small profit from formal.

**Mike:** If we want to do anything, we need to do it in this way and consider the increase. In terms of deciding what to do with it, we don't have to do anything drastic but really expand on our existing program or create something else

**Kate:** Agrees with what's been said thus far and what council has done for ConEd. We've increased the quantity and quality of our program so we should step up our reputation. The extra money we would get from the fee increase would be an excellent way to uphold our standard

**Alex:** To include this as part of the Referendum vote now would be disastrous. Realistically, attendance is fairly low and we do not have adequate time to increase the fee

**Todd:** Referendum would be a more democratic way of going about this

**Jennifer:** If we wanted to put it on referendum now, the vote would have to take place tonight

**Allie:** We're looking at an amount that wouldn't hinder anyone. Increasing it over 3 years would be a good thing because by 2021 it would only be \$26

*Todd moves to extend Discussion Period for 10 minutes. Joann seconds the motion.  
Jennifer concludes that discussion will extend for an additional 10 minutes  
There are 5 abstentions.*

**Joann:** Loves Allies idea; \$1.25 a year instead of \$3 right away is less dramatic

**Leora:** Rule-resistant to the idea as it sends a strange message. To complain about tuition fees, then talking about increasing them is contradictory. We should be hesitant to impose an increase over a few years to allow other years to make those decisions. \$2 is appropriate

**Todd:** Nothing will be set in stone for too long. What works with our plan is to have strong transition. Todd will be speaking to the registrar about fee increases and \$2 is not a bad place to start.

**Sarah Dall:** Agrees with Leora, and it is important to increase it this year. We are not really affected by inflation this year so if we increase it once it will stick and we can create an event to provide another service.

**Alex:** Usually in agreement, but it is kind of a conflict of interest situation. As long as we have purpose in mind, and as long as we provide some justification to students it should be put forward

**Joann:** We don't want to have multiple referendums for first years. Do you really want to do this?

**Katlynd:** Most society's have to go on referendum every 2 years so it wouldn't be a bad thing

**Mike:** If we haven't had an incremental increase we need to have a jolt to make up for the lost time and, afterwards the incremental way is a good idea. It is set requirement for council to review fee for so many years and at some point that dollar value won't make sense. We understand peoples reluctance to increase fees and this brings into question program quality. We are in this battle again, where we want CESA to do well but we don't have funds. We have all these ideas but we do not have the money.

**Chelsea:** We should increase it a certain amount, and increasing it \$2 dollars would give a bigger fund to work with. It makes sense to increase when it's needed.

**Vanessa:** The best way is to do is too help others in future, that way people will be more willing

**Mike:** The next executive and councils money is coming soon

**Vanessa Powell-Covell:** It is hard to give only \$5 bursaries to people

**Joanne:** Is Exec going to talk about this?

**Todd:** Exec was going to propose an increase. Our idea to increase \$3 is to tie the increase to inflation every year with no incremental increases. ORCA will be talking about ways we review this increase

**Jennifer:** The best way is to do it formally and with signatures. After a quick an unofficial vote all are in favor to increase the student fee by \$3. There will be more information to follow. After the initial \$3 increase, the fee will be tied to inflation.

**Mike:** I think should be careful with the inflation thing and how it's going to be implemented, other councils might not get as much flexibly.

**Todd:** We can revisit it in AGM

**Joann:** In two or three years, Exec has to look to fees

**Sarah:** You will not get your council shirt until you've paid.

## 8. ADJOURNMENT

Katie moves to adjourn the meeting, seconded by Joann. Jen adjourned the meeting at 10:00 p.m. The next meeting is scheduled for Sunday, January 25, 2009 at 7:00 p.m.

---

Todd Ormiston,  
President

---

Mikaila De Sousa  
Scribe