

## Concurrent Education Students' Association Council Minutes

The meeting of the Concurrent Education Students' Association was held at 7:00 pm on November 30th, 2008, in the John Deutsch University Centre.

### 1 APPROVAL OF THE AGENDA

*That CESA Council approve the Agenda for the Meeting of November 30<sup>th</sup>, 2008*

The motion was put and passed unanimously.

### 2 APPROVAL OF MINUTES

*That CESA Council approve the Minutes for the Meeting of November 16<sup>th</sup>, 2008*

Amendment: The date of the academic committee was Monday, November 17<sup>th</sup>.

Amendment: Tribes training is open to final-year and consecutive education students.

The motion was put with amendments and passed unanimously.

### 3 SPEAKER'S BUSINESS

#### 3.1 General Business

3.1.1 This is the last meeting before exams.

3.1.2 Those who are interested in running for an elected position on council next semester will have to take a leave of absence. This means that they will not hold office hours or attend CESA Council meetings, but can still complete necessary duties for their current position.

### 4 GUEST SPEAKERS

There are no guest speakers.

### 5 PRESIDENT'S REPORT - Appendix A

#### 5.1 General Report

5.1.1 Starting report submissions. President's report includes list of things discussed at AMS Assembly. See Appendix A.

5.1.2 Printed off all reports so far, they're in a binder in the office. From now on we'll have paper records of all written reports submitted.

5.1.3 Canadian Federation of Students, CFS, visited AMS assembly – we're considering becoming federally aligned – to present a united front to the federal government on behalf of all students.

5.1.4 Point of info: On the AMS referendum, 80% of Queen's students voted yes for federal alignment.

5.1.5 Starting next semester, we'll start submitting written reports.

5.1.6 Planning to discuss ESS secession in discussion period. The ESS is comprised of final year students and consecutive education students. The referendum will take place in January.

5.1.7 Queen's is appearing in the press a lot lately. We should read these articles. There are several links in the appendix, or you can browse articles for your own info. Some issues that appear include the cancellation of Homecoming, the vice-principals' departure from Queen's, the intergroup dialogue facilitators (a review is planned for this program), and the announced 15% budget cut over the next 3 years.

5.1.8 Reminder for all CESA Council members: transition manuals need to be completed.

### 6 VICE-PRESIDENTS' REPORTS

#### 6.1 Vice President Internal – General Report

6.1.1 The ASUS General Assembly was moved to today in Grant Hall.

- 6.1.2 QUMSA president came to speak; asked why it took so long for ASUS to support the QUMSA Motion for a Hate- Free Campus. Asked why there was no date in the Journal for the General Assembly (apparently because of scheduling conflicts and the Journal's press time).
- 6.1.3 ASUS approved QUMSA's Hate-Free campaign.
- 6.1.4 Motion to change the impeachment process was passed. This means that although the ASUS president and vice-president run as a team, they act individually once they are in office; therefore impeaching the president will not affect the vice-president, and vice versa.
- 6.1.5 ASUS may leave the ASUS Core to move into the Queen's Centre. The ASUS Core is a good location, but we can't expand in it. The Queen's Centre will be cheaper and also give us the benefit of custodial staff.
- 6.1.6 Homecoming move: upset that there was little formal student input.
- 6.1.7 Upset about Globe and Mail article about conversation police. With Queen's already suffering budget cuts, it seems inefficient to pay people to take up space in residence to monitor conversations.
- 6.1.8 The meeting was very emotional. Discussed the possibility of resignation. QUMSA, QCRED and others spoke about how Jacob Mantle's comments don't adequately represent the student body. At the end of QCRED's speech, the following declaration was made: "If you are against racism on campus, show solidarity by walking out." Many people walked out. This was frustrating for those who hadn't spoken yet, and left a very one-sided debate. QCRED also asked for a public vote on who supported Jacob Mantle's position as president and who wanted him to resign.
- 6.1.9 Thanks to Emily and Thea for candycane grams and the Holiday Extravaganza. Thanks to - Nicole and Lois for the wine-and-cheese night.

## 6.2 Vice President External – General Report

- 6.2.1 Thanks to Lynn and Mikaila for taking minutes at CESA Council meetings.
- 6.2.2 Thanks to Megan and Chelsea for the pen pal program.
- 6.2.3 Thanks to Sarah and Katlynd for organizing Tree of Life.
- 6.2.4 Thanks to Alison, Claire, and Jane for organizing Conference.
- 6.2.5 Council clothing: most people prefer white to green. Check off your name and your size on the list.
- 6.2.6 Crunch brunch Tuesday Nov 2 in Wallace Hall. 9 pm-midnight.
- 6.2.7 Questions or concerns? Fill out the mid-year evaluation form and hand it in (anonymously).
- 6.2.8 Arts and Science meeting for November was cancelled so we haven't had a chance to give feedback on the Homecoming move.
- 6.2.9 Not obligated to do office hours during exams. When you get your schedule first week back, email Erika again about when you're free.

MOTION: Moved by Lois, seconded by Alex to reopen the agenda. The motion was put and passed unanimously.

MOTION: That CESA council move to nominate an elected chair to represent the Robert J Hill nomination committee. The motion was put and passed unan.

MOTION: Move to approve the agenda. The motion was put and passed unanimously.

## 7 AMS REPRESENTATIVES' REPORT

## 7.1 AMS General Assembly

- 7.1.1 Meeting last Thursday. Queen's centre update: successfully cut costs.
- 7.1.2 Decision to move Homecoming. 66% positive feedback from alumni.
- 7.1.3 Exams coming up: bring your student ID.
- 7.1.4 AMS website wasn't working, but will be fully functional by the end of the week.
- 7.1.5 QP is considering starting to kick people out for violence.
- 7.1.6 AMS Christmas Check – staff will check your house over the break, free. You can sign up for this.

## 8 STUDENT SENATOR'S REPORT – Appendix B

### 8.1 Senate

- 8.1.1 See Appendix B for written report.
- 8.1.2 SITC meeting. Graduate students will get "firstname.lastname" emails. This will happen for undergrad as well over the summer. The only concern is regarding possible duplicate names
- 8.1.3 Replacement for QCARD being worked on.
- 8.1.4 Asked IT technicians to look at the speed of the internet in Stauffer.
- 8.1.5 Principal said he was focusing on protecting staff and faculty jobs. 74% of budget goes to faculty salaries etc.
- 8.1.6 Very few tuition fees are not increasing next year.
- 8.1.7 Report from QUMSA to Senate, outlining racist incidents on campus. Also passionate speech by a member of QUMSA – dismay that it requires a motion by Senate for the - university to condemn anti-Muslim incidents.

## 9 STATEMENTS BY MEMBERS

- 9.1 **Cindy Liu, BEdSpread Editor:** Think about what month you're doing your contribution.
- 9.2 **Thea Pel and Emily Beck, Social Affairs:**
  - 9.2.1 115 Candygrams were sold, thanks everyone. Hip hop class next Saturday in the McLaughlin Room, \$5, 1 pm on December 7.
  - 9.2.2 Back to school smoker Jan 5 at Philthy McNasty's. Can no longer have all-ages events anywhere on campus.
- 9.3 Vanessa, External Affairs: Spent 475\$ on bursaries, Con-ed camp, BEWIC Sports.
- 9.4 **Matt Parker, ESS:** Tribes Training is sold out. Secession from the AMS. ESS did not vote in favour of secession: voted to have a referendum.
- 9.5 **Alison Camire, Conference Chair:** Conference is already halfway full. Keep spreading the news, workshops are first-come first-serve. QCE exec will be holding some office hours this week.
- 9.6 **Lois Adamson, 09 Rep:** Clothing for fourth years coming in January. If you have ideas for further events, let us know.
- 9.7 **Kat Gross and Katie Domen, 11 Reps:** Teamed up with Social Affairs for the Extravaganza.
- 9.8 **Brett Gonsalves:**
  - 9.8.1 Getting reference letters from host teachers on practicum. Not necessarily a good thing for a host teacher to critique a fellow teacher.
  - 9.8.2 There is also a difference between the length of Ontario BEd year and other provincess'. Ontario is the only 8-month fifth year for Ed students. Looking at increasing length to 10 months.
- 9.9 **MikeThaler and Eric Donatelli, BEWIC Sports:** The theme for BEWIC Sports this year is "I Am Con-Edian."

- 9.10 **Vanessa Floras, Task Force Representative:** Submission is due today, big thank you to Sarah and Mike and Todd and Thea and Alex. Intention to improve program quality, revamp PROF classes 1<sup>st</sup> year. Fourth-year online course – half credit over full year. Second-year entry: 6 week online course you do in Kingston over the summer prior to second year to catch up. Salary cuts, tying people’s bonuses to inflation rates. Questions, concerns: contact Vanessa.
- 9.11 **Katlynd McLaren, Community Affairs.** Tree of Life was an enormous success. Thank you to everyone who participated. We are the Con-Ed link to the community, if you’re interested in volunteer opportunities or anything, contact us.
- 9.12 **Jane Kennedy, Conference Liaisons:** Looking for volunteers to help us out on the weekend of conference. Need help bussing people, introducing speakers, etc. There is a sign-up sheet outside the Con-Ed office.
- 9.13 **Trevor Lin, treasurer: projections are matched.** No inappropriate expenses. Printed out the entire financial statement, if you have questions. GIC rates aren’t very good right now because of the general economic situation. We’re still green.
- 9.14 **Alex Benarzi, Academic Affairs Commissioner.** Academics committee Monday November 17<sup>th</sup>: thanks to everyone who came out. Academic forum is coming up, more information will be available in January. The academics binder is in the Con-Ed office in case anyone wants to see it. It contains all candidate guides, and outlines of PROF and CURR classes (including what we should be learning in these classes).
- 9.15 **Todd Ormiston, President:** Although the office isn’t officially open, you can still come in. The computer has been revived. Thanks to everyone in Todd’s umbrella.

## 10 QUESTION PERIOD

Mike Brinkworth: What is federation day?

Brett Gonsalves: Different representatives of teaching federations all come to speak on federation day; there are presentations for fifth-year students.

Mike Brinkworth: For the reference letters, is there actually a problem if we’re not members of the Teachers’ Union in fifth year?

Brett Gonsalves: As for reference letters, it’s just that in some cases host teachers felt that they had to critique a fellow teacher, didn’t want to be in that position. Formally, we are considered associate members of the Teachers’ Federation.

Brett Gonsalves: After Tribes training sold out, was there talk of having a second one?

Matt Parker: The speakers are booked

Brett Gonsalves: Does the AMS House Watch only apply for the “student village”?

Erin: Not sure.

## 11 NEW BUSINESS

11.1 [Motion 3] Electing four members, the committee wants everyone’s thoughts and input. Don’t need too many prior qualifications to be on this committee.

Nominees are Alex Benarzi, Jason Liu, Janice Young, Sarah Dall.

Speeches from nominees.

### **Motion 3: Operations Review and Constitutional Amendment (ORCA) Committee**

*Moved by: Mike Brinkworth*

*Seconded by: Todd Ormiston*

That CESA Council move to nominate and elect 4 members at large to the ORCA Committee as seen in Appendix C.

The motion was put and passed unanimously.

**11.2 Motion 4: That CESA Council move to nominate and elect a chair for the Robert J Hill award committee.**

The recipient of the Robert J. Hill award is someone with a record of outstanding achievement, passion, and who shows promise as a future teacher. This award is open to 4<sup>th</sup> year students entering final year. It's a wonderful experience to interview people and see contributions they've made. Ask Nicole for last year's info.

Nominations opened for the position: Sarah Taylor (accepted). The motion was put and passed unanimously.

12 DISCUSSION PERIOD

**12.1 Discussion on the ESS Referendum to cede from the AMS**

Do we want to make a stance?

If the ESS breaks away from the AMS, then it will join the SGPS.

ESS students are actually a bachelor program, but also a professional program, so they could fit into either group.

The referendum specifically addresses the intent to join the SGPS.

Other faculties: Law is a bachelor program that is part of the SGPS. Medicine is part of the AMS.

Would they also leave CESA? No, the AMS doesn't really have anything to do with our link to ESS.

Referendum: 10% of students need to come out, and 50% plus 1 have to vote in favour. So about 36 people of 760 would need to vote yes.

ESS is way out on West Campus, so they traditionally don't have a lot of communication with the AMS. This year's president is on placement in Kingston, so it's easier to communicate. But ESS students don't use Main Campus AMS services. In the last AMS referendum, 700 ESS students weren't given the opportunity to vote in because they were away on practicum.

Arguably, ESS students might benefit from health-care plans in SGPS. Financial security and relationships with administration are good reasons to stay in the AMS.

10% quorum is due to the historical apathy of fifth-year students; the 10% minimum is in the constitution.

It would make more sense for fourth years to vote, but we aren't members of ESS so we can't.

**12.2 BEdSpread "Elections Edition."**

So that candidates can put a platform, something about themselves, to get their faces/names out there.

When would the other two issues be coming out? Do you want to keep it just focused on election, or run it as a section in a larger edition?

This would be in addition to the other BEdSpreads. Would this replace the email being sent out about election platforms? Yes. Lots of people don't read the election emails, so maybe they'd be more likely to read something more interesting in the BEdSpread. As of right now, the constitution says that you can't advertise in any other campus media (only the Journal if all parties are interviewed), and we can't have election materials in the CESA office.

Point of info: next meeting will be the second week back, so const. change will need to be either tonight, or during election period.

Technically, we could present it as a source of information instead of "campaigning" which might make it allowable in the Con-Ed office.

BEdSpread editors could run it as an information source that is not affiliated with the BEdSpread.

We can't change the constitution, but we can make standing motions for the year. If we wanted this to happen, we would need to refrain from discussing this in the office. We could tack on an exception regarding the BEdSpread Election Edition.

We do have a candidates' forum; no one reads the emails, no one goes to the forum, do we really want a newsletter that no one reads?

Point of Info: Standing motions don't change the constitution. Suggestion to make only an online edition. Ask Exec Admin to make a ruling on the spirit of the Journal-only clause.

What will the difference be between the emails and the BEdSpread? Try to make it more accessible, less dry.

Jenn: As Exec Admin, I can see that it would be fair for the BEdSpread to run a section, provided that they contact all candidates in a fair and equal manner. I cannot condone a printed edition in the Con-Ed office, so maybe an online edition would be a good plan.

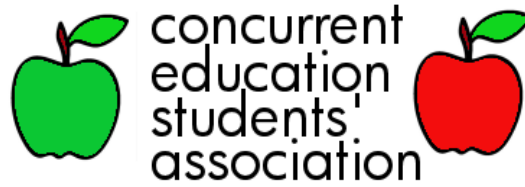
Please continue the platform email as well.

### 13 ADJOURNMENT

Motion: *That CESA Council move to adjourn the meeting of November 30<sup>th</sup>, 2008.*

The motion was put and passed unanimously.

## APPENDIX A



### President's Report to CESA Council – Sunday November 30<sup>th</sup>, 2008

Dear CESA Council

It sure has been an exciting few weeks since our last meeting! Here's an update on what I've been up to.

#### **AMS Assembly**

This past Sunday I spoke/wrote in my report about:

- Queen's Conference on Education
- The Tree of Life Campaign
- CESA Academics Committee
- Pre-Service Education Task Force
- Operational Review and Constitutional Amendment (ORCA) Committee.

If you'd like to read my report ,or any of my written reports since I was elected, they are available in the white 'Reports' binder in the Con-Ed Office. This is a new initiative we are starting. More about this later in my report.

At assembly itself, Stephanie St-Clair, Vice-President University Affairs presented the mid-year review of the government side of the AMS (the various commissions and offices of the society). Things look good, and everything's either on budget or just slightly over ( I mean like \$35).

Some of you may have noticed that the AMS website has been broken lately. A few weeks ago there was a critical error that wiped the server caused by a malfunction during an update. AMS IT Office was able to recollect a lot of the information, but it is taking a while to update the website.

We also were visited by representatives from the Canadian Federation of Students (CFS), who made a presentation to assembly about the potential of Federal Alignment. You may remember that I mentioned that the Canadian Alliance of Student Associations (CASA), came to present to us earlier this semester. AMS Assembly will be discussing the issue of federal alignment more next semester when the Federal Alignment Assessment Committee (FAAC) , on which both I and Erin sit, presents it's report. More on this to come next semester.

I'll leave the rest of assembly to the AMS Representatives.

#### **Written Reports**

As you can see I've submitted a written report this week. This is something we will be doing consistently next semester. Let me know how you feel about this system. I think it'll be great!

### **My Meetings**

Since last council meeting I have had 2 meetings of president's caucus, a Task Force planning meeting, AMS Assembly, the Special General Meeting of ASUS Assembly (held Sunday November 30<sup>th</sup>, Sarah will update us about this at Council), AMS Assembly Grants committee, QCE Meeting, as well meetings with Talia Radcliffe (AMS President) and with Amanda Leonard (ESS President).

### **ESS Secession**

Tonight at council, I will be briefly discussing ESS Secession from the AMS. This will be followed by a discussion period. I'd love to discuss this issue, but I think that if we were to take a stance one way or another, we should wait until more specifics on the issue become public. An interesting FYI is that ESS Council will be staying neutral on the topic of whether or not to secede.

If you haven't read it yet, check out the journal's article here: <http://www.queensjournal.ca/story/2008-11-27/news/separating-societies/>

### **Queen's in the Press**

As you may or may not be aware, Queen's has been in the press a lot these past two weeks. In the interest of being informed on the topic, I would suggest you read a variety of the opinions expressed by different news sources. I will present what I know about the specifics of these issues at council, so prepare any questions for me then. Some of these links are more than 7 days old, and thus can't be viewed for free via the newspaper's website. However, we can view them through the library website. As such, you may need to 'connect from off-campus' in order to read them. Obviously I am not presenting sources from all news outlets, so please look around as well!

#### *Moving Homecoming to May*

<http://www.queensjournal.ca/story/2008-11-21/news/spring-reunion-planned-may/>

<http://www.theglobeandmail.com/servlet/story/LAC.20081122.NATS22SB/TPStory/?query=Queen%27s>

<http://proquest.umi.com/pqdweb?did=1597548381&sid=1&Fmt=3&clientId=14119&RQT=309&VName=PQD>

[http://qnc.queensu.ca/story\\_loader.php?id=4922e51213cd6](http://qnc.queensu.ca/story_loader.php?id=4922e51213cd6)

Information in the Queen's Gazette here (it's PDF, scroll through):

<http://qnc.queensu.ca/gazette/492ac7562d90b.pdf>

#### *Vice-Principals Mitchell and Simpsons' departures from Queen's.*

<http://www.queensjournal.ca/story/2008-11-27/news/top-financial-vice-principals-resign/>

<http://proquest.umi.com/pqdweb?did=1598369381&sid=2&Fmt=3&clientId=14119&RQT=309&VName=PQD>

Information in the Queen's Gazette here (it's PDF, scroll through):

<http://qnc.queensu.ca/gazette/492ac7562d90b.pdf>

#### *Intergroup Dialogue Facilitators*

<http://www.queensjournal.ca/story/2008-11-27/editorials/intergroup-overreaction/>

<http://www.queensjournal.ca/story/2008-11-21/news/intergroup-program-receives-national-attention/>

<http://www.thewhiq.com/ArticleDisplay.aspx?e=1316091>

[http://www.theglobeandmail.com/servlet/story/LAC.20081120.EQUEENS20/TPStory/?query=Queen%27](http://www.theglobeandmail.com/servlet/story/LAC.20081120.EQUEENS20/TPStory/?query=Queen%27%27)  
[s](http://qnc.queensu.ca/campusnews_article_loader.php?id=492c712a25853)  
[http://qnc.queensu.ca/campusnews\\_article\\_loader.php?id=492c712a25853](http://qnc.queensu.ca/campusnews_article_loader.php?id=492c712a25853)

*Principal announces 15% Budget cut over 3 years.*

<http://www.queensjournal.ca/story/2008-11-27/news/faculties-cope-budget-cuts/>  
<http://www.queensjournal.ca/story/2008-11-27/editorials/dont-budge-academics/>  
<http://www.queensjournal.ca/story/2008-11-21/news/budget-cuts-across-board/>

That's it for this week,

Cha Gheill,

Todd Ormiston  
CESA President 2008/2009  
[4tao1@queensu.ca](mailto:4tao1@queensu.ca)

Fun Fact: Did you know that there are 4,011 elementary and 892 secondary schools in Ontario? (I didn't. WOW!).

## APPENDIX B



# Student Senator's Report

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Senator Michael Brinkworth

Council,

I had many meetings this week and furious late night emails to members of Senate. Here's a rundown of the highlights of each of those meetings.

### Senate Information Technology Committee (SITC)

- The main foci of the committee were reaffirmed to be Security Improvement, Research Support and Teaching and Learning Support.
- We worked on a series of around 30 security guidelines. Some guidelines affect all members of the University community; others are specific to different groups within the University. Currently there are only 9 guidelines provided on the ITS website, so this is a significant expansion. These guidelines can be found at <http://www.queensu.ca/its/security/guidelines.html>
- Graduate students are going to get first.lastname@queensu.ca email addresses beginning in January. Undergraduate students should be getting them over the summer. The only thing that may delay these dates is the complications that arise when two people have the same name, which is bound to happen with 20,000 + staff and students at Queen's
- QUASR, the replacement of the University's major administrative systems (financial, human resources, student (QCARD) services) is in the planning stages. A proposal was presented to the Board of Trustees at the October meeting, and the funding for the project will be voted on at next weekend's Board meeting. ITS is optimistic that the proposal will pass, however, under the current financial climate; no new funding proposals are a slam dunk.
- I asked Jim Lesslie in ITS to look into the reported problems with wireless internet speed, or lack thereof, specifically in Stauffer Library. I was assured he would notify the appropriate staff and get back to me on the problem.

### November Senate Meeting

- The meeting began with a tribute to the late Baha Bekenov, Com '08 given by the President of the Commerce Society. A moment of silence was observed immediately following the tribute.
- Principal's Report
  - Financial Situation
    - The three year financial plan projects that we will operate at a deficit for years one and two, and balance the budget in year three.
    - It's important to note, however, that we can't accurately predict what the markets will do and how they will affect the University's investments. The Principal notes that the University's endowment fund has taken an \$80-\$100 million hit since he has taken over as Principal.
    - All Ontario Universities are in similar situations, as well as prominent US schools such as Harvard, MIT and Cambridge.
    - He mentioned that protecting staff was a priority, which causes some concern. I think that it is naïve to think that 15% of a budget can be trimmed without taking some of that from the 70% of the budget which is allocated to salaries.

- Homecoming
  - Did not elaborate much further on what was said at the press conference.
  - The date was chosen so as to not conflict with Victoria Day, Mothers Day or Convocations.
  - 1,400 emails have been received on the date change, and 66% of those have been positive.
- Intergroup Dialogue
  - VP (Academic) Patrick Deane expressed his regrets over the inaccurate depiction of the program in the national media. A statement can be read at [http://qnc.queensu.ca/campusnews\\_article\\_loader.php?id=492c712a25853](http://qnc.queensu.ca/campusnews_article_loader.php?id=492c712a25853) For a description of the program, go to <http://www.queensu.ca/studentaffairs/assessment/Assessment/Residence.html>
  - The University is committed to continuing the program, but has begun an early assessment process. The Rector, an alumni and a staff member will assess the program and aim to deliver a report in mid-January.
- Tuition
  - A report was given to Senate outlining proposed tuition increases for the 2009-1010 academic year. Only three tuition fees are not seeing an increase this year. Most increases are in the 4-8% range, but some increases are as much as 120%. Consecutive and Concurrent Education tuition will be \$4,929 in 2009-2010, an increase of 4.5% from \$4,717 this year.
- A 3-year Joint M.A. (Economics) and J.D. (Law) graduate program was established.
- SOARB Report on Orientation Week
  - “Con-Ed Orientation was notable for its high participation rate, well-organized events, and efforts to make events inclusive and accessible. Con-Ed Orientation provides a model of controlled interaction with upper-year students and positive messages communicated to students. A continued concern, however, is the tradition of ‘gooping’ students with silly string, which has harmful environmental impacts. On a similar note, while Con-Ed Orientation is small, it is still recommended that efforts be taken to minimize the environmental impact of Orientation.”
- Report from QUMSA
  - A written report was submitted to Senate outlining a number of reported racist incidents in the past several years. It can be found here: [http://www.queensu.ca/secretariat/senate/Nov27\\_08/QUMSARpt.pdf](http://www.queensu.ca/secretariat/senate/Nov27_08/QUMSARpt.pdf)
  - A passionate and emotional speech was delivered to Senate by a member of QUMSA. He expressed dismay that a motion at Senate was required for the University to condemn the acts of hatred and racism on campus. He expressed his disappointment that the Deans and the senior administration condemned the acts of vandalism on campus following the ASUS Special General Assembly, but did not condemn the acts of vandalism on the QUMSA office. He said that the QUMSA office is supposed to be the one place on campus where Muslims can feel safe worshipping, and now that has been taken away from them. He thanked the AMS and SGPS for their action on the issue, and asked that the University take similar action to address the issue. Many Senators were deeply moved by the speech and pledged to do their part to address the issues in their particular constituencies. One Dean apologized to the student and to all Muslim students for not taking action.
- Senate passed the endorsement of the QUMSA anti-Islamophobia Campaign.

Cheers,  
Mike

## APPENDIX C

### Terms of Reference

The Committee shall review and revise the Concurrent Education Students' Association Constitution.

The Committee shall review and revise the CESA meeting policy and procedures.

The Committee shall review and revise any other CESA policy and procedure not mentioned above.

The Committee shall release to all members of the Association a first draft of its recommendations on or about Reading Week 2009.

The Committee shall release its final recommendations as a notice of motion at the CESA meeting two (2) weeks before the 2009 CESA Annual General Meeting.

The Committee shall submit its recommendation as a motion at the 2009 CESA Annual General Meeting.

The Committee shall provide regular progress reports to CESA Council through one of the Chairs of the Committee.

The Committee shall solicit, welcome and accept contributions from members of the Association not elected to the Committee at all stages of the review and revision process.

### Composition and Membership

The committee shall consist of two types of members; Ex-Officio and Members at Large.

#### *Ex-Officio Members*

CESA Executive Administrator (Co-Chair)

CESA Student Senator (Co-Chair)

CESA President or delegate

CESA President-Elect or delegate

#### *Members at Large*

4 members of the Association (Council Members or Non-Council Members)

### Implementation

Immediately following the passage of this motion, notification shall be sent to all members of the Association. A request to all interested members of the Association to submit their names for consideration for committee positions will be included in the notification.

Names to be considered for committee positions shall be brought to CESA Council at the meeting following the meeting at which the Committee is created. All interested candidates shall be given the opportunity to make a written or verbal appeal to Council to elect them to the Committee. CESA Council shall vote to elect Members at Large to the Committee.