

Queen's University
Concurrent Education Students' Association (CESA)
Meeting Minutes
Sunday, November 16, 2008

1. CALL TO ORDER

Jennifer Peirce calls meeting to order at 7:00 p.m.

Mike Brinkworth approves and Vanessa Floras seconds the motion

Location: John Orr Room in the John Deutsch University Centre

2. APPROVAL OF MEETING FOR NOVEMBER 2, 2008 MEETING

A motion was made to approve the minutes by Jennifer Peirce; Sarah Dall approves the motion.

3. BUSINESS ARISING FROM PREVIOUS THE MINUTES

The following corrections are to be made for the previous minutes

- Jacqueline Mirtic name is incorrectly spelt
- Sarah Dall would like to clarify that she was in no way uncomfortable with the taskforce meeting but rather just opening the possibility of it up.

4. APPROVAL OF AGENDA FOR NOVEMBER 2, 2008

All are in favour to pass to Minutes of November 2, 2008 after a unanimous vote.

5. REPORTS

Executive Administrator: At the next meeting there will be more information about the Election process that occurs in January for the CESA council. There will be an attendance sheet passed around for everyone to sign to, as well as a sheet for statements by members. There are also no guest speakers for this evening.

President: Todd is appointed to the AMS Grand Committee last week. He attended his AMS meeting on Thursday, of which there was no new information that arose.

Todd mentions his concerns for Reports made by CESA council meetings and how the process is benefitting the team.

In the CESA office there are extra Con-Ed Camp t-shirts that are being sold for \$12, so please come by the office to purchase yours. They come in a variety of colours and sizes.

Todd speaks about the goals of CESA council members, and says that all members share the same responsibilities, which include attending all office hours, writing reports for the bi-weekly meetings and submitting one contribution to the B.ed Spread Newsletter.

It is very important that council members follow our duties and attend all meetings. Please be diligent in adhering to this policy. Meetings are mandatory, and if you need to miss one of them please contact Jen. If you miss a certain amount of meetings you can actually be voted out of your position. Also, if you are not available for your scheduled office hour please contact Erika McRae.

Vice-President Internal: Sarah attended an ASUS meeting last week and mentions that Jacob Mantle will not be resigning from his position as ASUS president. During the meeting a fire alarm was pulled, therefore the meeting could not continue. It is rumoured that a replacement meeting will be held on the 27th of November in a place where perhaps more people can fit because the original venue is too small.

Sarah met with Rosa about the taskforce meeting. It was clarified that there has been no actual cut in budget. This is only a predication and taskforce members are trying to find a way, in case it happens to make for the potential monies lost. They will also be a new taskforce member been voted in, later in the meeting.

Vice President External- Erika McRae thanks Sarah and Cait for their amazing education workshop they organized. Congratulations to Jane Kennedy on her new conference position. Congratulation goes out to Anna as the new Head Teach.

Faculty of Education: An emergency meeting was called addressing the financial issues of the university. Con-Ed is the only faculty that is ok budget wise, meaning we are still in the green. The purpose of this meeting was to brainstorm the potential issue of moving from green to red and to improve communication lines. Erika said, "Nothing really got accomplished". The regular scheduled meeting took place on Friday, and a Trent representative thanked CESA for all their work thus far in the semester. The biggest topic discussed was the quality of the air in the Duncan McArthur building. Furthermore, the representative mentioned that there are already 1,200 applicants to Queen's teacher college, through the consecutive program but they are expecting about 2,000. Alex and Erika spoke at the 'Fall preview' of the Concurrent Education program. There were a lot of people interested in how Concurrent Education works.

The yearend gift to the Limestone Sharing District food Project is underway, and donations are being collected. Please contact Erika with any ideas.

Next week is also mid-year review and a time to discuss how members feel about the meetings.

Conference bursaries are due on November 20th, 2008, applications can be picked up at the Con-Ed office.

Once again, please contact Erika if you are unable to attend your office hour. Also, if you are switching hours, the replacement must be someone on the CESA council so they are informed about upcoming events. As well, if you forget to sign in, let Erika know.

CESA Rep to the AMS- Erin attended only one AMS meeting since the last CESA meeting which was only one hour. There was no guest speaker so the meeting was oriented around budget review. Principal Williams and the Mayor of Kingston will be making a statement regarding Homecoming on Tuesday November 18, 2008. A final point of Information is that the AMS assembly grant is out.

Student Senator's Report- Mike had not had any meetings since the last CESA meeting, so there is nothing new to report. His next senate meeting is on Thursday November 27, 2008. The next IT meeting is on Wednesday November 26, 2008.

6. STATEMENTS BY MEMBERS

Alison: Registration for workshops is only one week away. There is a \$75 fee, with a lot of bursary money available. The workshops are now up on the website which can be found at the following address: www.queensconferenceoneducation.com. There are 11 new workshops!

Thea: Organizations for the Con-Ed formal is underway. A notice was sent out on Facebook. There is a meeting this Tuesday in Room 515 in the Douglas Library, where themes and other ideas for formal will be discussed. A second social is coming up; it will be a Holiday Extravaganza. It is on November 30, 2008 at 3:00. The location will be announced at a later date. Notices will also be in the Con-Ed office. There is a \$2 fee, and it is also a buddy event. An e-mail will be sent out this week with more information.

Emily: A hip-hop dance class is being held on December 7, 2008 taught by Stephanie Ho and Suhail Panjwani. There is a \$5 fee, but space is limited so please sign up in the Con-Ed office.

Katlynd: Contact has been made with the forerunners of the Tree of Life. The deadline is November 28, 2008 so please help us spread the news by word of mouth. This Wednesday you can pick the name of your child in the Con-Ed office for whom you would like to purchase gifts for. We have 100 names of children that we have to cover.

Matt Parker: On Tuesday November 18, 2008 there will be a representative speaking about Aspergers, so if you are interested please contact Matt. A Bookfair will be held sometime in February next year, more information to follow at a later date. Finally, Matt mentions that 'Tribe Training' for the Faculty of Education is accepting registration forms. There are 50 spots, with priority going to Concurrent Education students. There is a fee of \$200, but you will get a lot of resources out of it.

Meg Kennedy: You can pick up your PenPal buddy letter this week in the Con-Ed office.

Sarah W.: The newest issue of the B.ed Spread will out on Monday. It is "super cool & great" so please check it out online or pick up your copy in the Con-Ed office.

Vanessa Floras: As one of the new taskforce representative she attended the meeting with Sarah and was able to clarify information with Rosa about his committee. If you would like to apply for the second position please be consider your workload hours. The idea of second-year Con-Ed entry was vague when speaking with Rosa so it most likely isn't an actual consideration. Vanessa will be speaking with the registrar about this issue however. Also, having a 10-month school program will not happen because they government does not want to fund it. Lastly, there was discussion about how to keep Con-Ed numbers consistent. There are about 40 people dropping out of Con-Ed and not entering the Grad Program within a four-year period. Con-Ed usually has an entrance of 118, with only 80 graduating from the program.

Lois & Nicole: Attended a fourth year social, there will be another coming up. Also, Con-Ed clothing is coming up and there are some cool ideas. Lastly, there will be a fourth year brunch, but more details will follow that.

Alex: On Tuesday November 18, 2008, Alex and Vanessa will be holding an Executive committee meeting in Stauffer Room 212. The discussion will be about various academic ideas so please feel free to join us if you are interested.

Jacqueline Mirtic: Sarah Dall reads Jacqueline Mirtic's statements via email since she was not able to attend the meeting. Jacqueline reports that the CUPE social was a great success, Con-Ed music has their clothing and she met with the Ontario Music Association. Jacqueline is hoping to have a social open to Con-Ed and friends, as well as a music Con-Ed social. Please email Jacqueline if you wish to attend.

Sarah Dall: Thanks to Cindy and Sarah W. for the new issue of the B.ed Spread, it is really good. Other thanks to Emily and Thea for their commitment to the Formal.

Todd: A point of Information from the President, the Con-Ed office is *not* a CESA office. This means that it is open to everyone. Please be aware of this and refer to the office as the Con-Ed office.

Jennifer Peirce closes Statements by Members.

7. QUESTION PERIOD

Alex to Katlynd: -- Re: How do we get a name of a child for Tree of Life? Just stop by the Con-Ed office to pick one up, you can also do it with another non coneddie, but please be aware that once you chose a name you are responsible for completing that package.

Sarah Dall -- We will take the name of the person responsible for completing the package alongside the name of the child.

Chelsea to Thea – Re: What emails would you like representative to send out? There was a bit of a misunderstanding in that Emily and Thea will be providing emails that will be sent on their behalf as representatives.

Jason to Thea – Re: Formal Inquiry. An email will be sent out this week with all the details.

Jennifer Peirce -- By 5:00 on Wednesday, we need all the coned weekly update submissions in!

Erin to Katlynd – Re: Are there any suggestions for the children on the Tree of Life? Yes, there are recommendations, but please use your discretion. As well, it would be preferred if your gift was unwrapped before submission.

Katlynd to Thea – Re: If you do not have a buddy for the upcoming Holiday social event can you still attend? Yes, you can.

Alex to Vanessa – Re: Was anything dealt with about an online course initiative that potential applicants would have to pay to take? There was no need to bring it up because Rosa kept saying that nothing was set in stone yet.

Jennifer closes Question period and opens New Business.

8. NEW BUSINESS

Mike Brinkworth's opening statement: We are going to revise the constitution and meeting policies and procedures at CESA. We do not want to put the council in a binding position so we need a clearer constitution.

Todd: There are a lot of constitutional issues so it is difficult for new Executive to implement change because the constitution is so vague. It will be looked at, and ideas to improve upon it will be made—some policy issues are mixed in with the constitution. It is easier to change a policy document than a constitution.

Nominations for a second taskforce member

Sarah Dall: Please consider who you are voting for

Jennifer motions to bring the process of electing a new Taskforce Rep. Moved by Sarah and seconded by Vanessa the motion passes unanimously.

The nominations are as followed:

Cat nominates Sarah Dall--Sarah accepts.
Emily nominates Thea Pei—Thea accepts
Sarah Dall nominates Mike Brinkworth—Mike accepts
Sarah W nominates Nicole—Nicole respectfully declines

Everyone speaks briefly regarding their new nomination

Sarah Dall: Has invested time speaking with Rosa and is familiar about what it entails so it will be beneficial for to continue in this position.

Mike: Has been interested in the Taskforce committee since council meetings two years and values the opportunity to participate as a member on taskforce.

Thea: Very passionate about the topic, and would like to stay up to date and speak her piece.

Todd puts forth a motion for a secret ballot, Lois seconds the motion.

Jennifer calls the meetings back to order.
Nominees leave and the ballots are counted.

Sarah Dall wins position on Taskforce Committee.

Todd: We might be purchasing a new computer for the Coned office because our current one is under repair and it is also four years old.

Jennifer moves to Motion 5 of Agenda; Sarah Dall seconds.
Vanessa asks that;

That CESA Council approve the creation of a Task Force Committee comprised of interested CESA Council members.

Vanessa: The Taskforce is open to CESA members only. The committee will create a submission for the taskforce regarding Concurrent Education and as a group come to a census on the final submission. There will be a low commitment but the submission is due at on November 30, 2008. Anyone interested in contributing, please contact Vanessa.

Thea: How is the committee to be formed?

Vanessa: It will be a sign up for anyone interested. They are serious issues that need to be dealt with, but if you sign up, you show up.

Sarah W: What is the potential size of the committee?

Sarah Dall: We are trying to keep the committee small. The objective is to make the process go quicker.

Jennifer moves to vote to approve Vanessa's request, and the motion passes unanimously.

Jennifer: If you would like to get in contact with either Sarah or Vanessa please see the CESA website for their emails.

*Please see the CESA website for all council members' emails. The website can be found at the following address: <http://www.queenscesa.com/>

Jennifer motions to open discussion period. Moved by Mike and seconded by Todd.

9. DISCUSSION

Todd motions to move the Clothing topic to the top of the discussion; Lois seconds that motion.

Erika begins the discussion: After working very hard a clothing company has been contacted. We can do a plain hoodie or a green polo (name and logo – approximately 30-35 dollars but shipping has not yet been factored in to cost) The Hoodie from American Apparel is more expensive at between 40-45 dollars.

Jenny: Is it a zip up polo?

Erika: No, but we can have that if you like. It will be more expensive because it is from American Apparel.

Sarah W: Are there ethical problems concerning the creation with the clothing selected?

Erika: No, it is a good company

Jennifer: It is a Canadian company that is very reputable.

Todd: If anyone has concerned regarding this, we can look it up.

Mike: Can we change colours?

Erika: Yes we can

Katlynd: We should take into account cost effectiveness.

Erin: Will the green apple show up on a green polo?

Erika: Yes, it will be a different shade

Alex: Advocates diversity

Todd: Yes, we can have a vote on this

Matt: Is there a short sleeve option?

Erika: We can look into this if you would like that as an option.

Jenn closes the discussion topic and moves it to the end.

Topic changes to Written Reports submitted with the Agenda

Todd opens the discussion: You get an agenda with a report included with it. However this shouldn't become a substitute for an oral report.

Cait: Could we have a projector to display our ideas but also be eco-friendly and cut back on paper.

Alex (personally not in favor): CESA is a little less organized, so the reports are prepared a week before the meetings. However, a lot of things come up between now and then.

Katlynd: Todd has a really good point, because it is really valuable to have oral reports and be diligent in reading written reports. The last minute nature of which Alex was speaking about, you can also bring up those points in your oral report.

Thea: Similar thoughts are in conjunction with Katlynd. It is a good idea to have the written reports in front of you to avoid unnecessary questions.

Sarah Dall: Keep everything the same but add the option of putting on a report. We are still organized this way but it also helps keep our welcoming environment.

Mike: Avoids questions like, what is your email and what time a certain event is at. There may be a problem with bringing laptops but we should be mature enough to have a laptop and not abuse the privileged. Mike mandates a Friday evening release for agenda to eliminate things coming up.

Todd: The reason why we are discussing this is because some other assemblies don't have one anymore. A motion will be brought to next meeting.

Matt: Another suggestion—Get an unofficial report of the meetings minutes within a 24-hour period

Sarah Fortune: A jist of a report would be a good idea

Sarah W: Laptop distracts people so keeping them away would be a good idea

Erin: Having a written report would allow us to ponder questions

Jennifer closes the discussion regarding this topic and moves forth to the taskforce meeting in appendix B.

Sarah Dall opens the discussion: There was an email about it sent out and it is included in this week's appendix. Four pages are allowed for the submission, and it will pertain to cost saving effects for next year. We are aiming to save \$500,000 for Fall 2009. The focus is also on keeping people in the Concurrent Education program. Rosa advised the submission to be committed to the money issue but also implement ideas for overall changes. Please brainstorm ideas and contact Sarah as soon as possible because the submission is due on November 30, 2008.

Thea: Suggest the idea of condensing Year One Prof class because it may be taken more seriously this way.

Sarah Dall: Ideas did come up with the issue of classes and making them longer or shorter results in more cost. Prof Class has a certain amount of hours so changes really cannot be made.

Matt: You could add extra practicum to fourth year without Profs, perhaps as alternative practicum where it would be all up to you.

Sarah Dall: Brought up to Rosa, it is a viable option but they would have to change the overall structure of Coned.

Nicole: In terms of losing people, it may have had to do with the lack of flexibility in program. It is our responsibility to make sure these things get done but adding flexibility might avoid losing people from our program.

Katlynd: It would be beneficial to let people drop out instead of enticing them to stay there. Prof Class may also be a reasoning we are losing people. We have to keep their inspiration alive so they don't drop out.

Matt: If they know they lose 40 people why not accept 40 more?

Sarah: The concern lies in balancing grads and undergrads. The quality of program is what keeps them from letting more people in.

Sarah W: Agrees with Katlynd about Prof Classes, and not learning a lot. I/S choices are frustrating so that may also be why people are dropping out

Lois: They should try to offer support for finding practicum placements. People may not get frustrated with this as much so they won't drop out. Also, requirements may not be accepting good potential teachers.

Todd: If it was more exciting people would want to stay. Some teachables are almost impossible to get.

Sarah Dall motions to extend topic for 10 minutes; Mike Brinkworth seconds.

Mike: Suggests having first and second year courses map to final year. When we get into final year we would have more choices for electives.

Meg: Having Physical Education as a teachable is something that should be looked into.

Lois: Having classes on main campus would be useful.

Katlynd: If this is a platform for improvement it should look at first and second year Prof Classes as well as the Prof Teachers. There should be a better evaluation system to keep people happier. There appears to be a disconnect between students and main campus as well.

Sarah W: Wanda Beyer is an amazing Prof 110 teacher for first year

Leah: Wanda is an amazing person but not the best teacher for Prof

Laura: Although Wanda is an amazing person, Prof 110 may not be where she is best suited. Prof 110 just seems like a lot of busy work that we have already done before. It also sounds like we are being babied.

Sarah Dall: There is a lack of interest for professors to be Prof Teachers so we are pulling High School teachers. So, in addition, we need to think of ways for professors to be inspired in teaching us.

Mike: Certainly take this as an opportunity to see ideas become changes. Money also needs to be taken into account because it is a far bigger issue in terms of making little changes in programming. Practicum is the benefit of Concurrent Education and it is where you are learning from the program.

Alex: If Prof Class issues are something you are really interested in please attended our meeting tomorrow.

Sarah Dall: What are we going to do about Prof Classes instead of complaining about them? We need to find ways to combat this problem. Please email Sarah with your ideas; even if it is not cost effective, we can always try.

10. ADJOURNMENT

Jennifer Peirce closes discussion at 9:00 p.m. The next meeting is scheduled for Sunday November 30, 2008.

Tom Ormiston,
President

Mikaila De Sousa
Clerk