

Report to Council
November 25, 2007



COUNCIL MINUTES

The Meeting of the Concurrent Education Student's Association Council was held on
November 25, 2007 in Room E229 of Mac-Corry Hall at 7:00 P.M.

REGRETS:

1 APPROVAL OF THE AGENDA

A motion to approve the agenda was moved and approved

That CESA Council approve the Agenda for the Meeting of November 25, 2007.

Amendment to the Agenda:

- Remove discussion item 2 (regarding music rep description)
- Add Draft Code of Conduct to discussion period

The motion with amendment was put and **carried unanimously**.

2 SPEAKER'S BUSINESS

2.1 General Business

2.11 Please be on time, reminder that everyone needs to stand when they speak.

3 GUEST SPEAKERS

There are no guest speakers tonight.

4 PRESIDENT'S REPORT

4.1 General Report

4.11 Anna was not here last meeting- apologize for absence (which was entirely legitimate), but she is here now =)

4.12 AMS last meeting on Thursday before Christmas, and no more until the new year, so questions through email.

4.13 Laura thanks for the posters

4.14 Thanks for coming out to holiday fun, it was really fun!

5 VICEPRESIDENTS' REPORT

5.1 Vice President Internal – General Report

5.11 Second and third year reps continuing to plan events. Good job keeping up the spirit. Third years planned buddy/movie night. It was very well pre-planned, but not supported enough, which is becoming a big problem in CESA. Try to go out to everyone's events. This will be discussed later.

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- 5.12 Webmaster and Photomaster – web is slowly but surely coming along. It is up, but we still don't have one that we are going to potentially buy. Please send Todd your descriptions. Photo competition in the works of being planned.
- 5.13 Social coordinators will be talking more about Thursday's event.
- 5.14 Fundraising – candygrams are awesome. Go get them =)
- 5.15 Music rep – during the sit down sessions, Sarah addressed concern that others feel it is elitist. Looking into changing description of her position – opening activities up to people who aren't just in con-ed.
- 5.16 Thanks to Maggie for going to ASUS meeting. Sinead encourages everyone to go to a couple – learn about the things going on behind the scenes at the school.

5.2 Vice President External – General Report

- 5.21 Went to first Faculty of Ed Meeting.
 - 1) Budget [cuts] (trying to figure it all out, but will keep CESA informed)
 - 2) Implemented a time period in which you must finish your B.Ed (must finish within 2 years, except for technology and aboriginal teaching streams)
 - 3) Once full-year courses have now been split into fall and winter courses, new appeal for education grad students, practicum office developing practicum booklet
- 5.22 Thank you to ThankQ committee – a few new things going on:
 - 1) Signs up around campus showing what was donated by alumni
 - 2) Crunch brunch – breakfast on December 4th from 9pm til 12 am with lots of alumni and local dignitaries (info in pat's mailbox)
 - 3) Going to combine with 5th year education students in order to make an even better and bigger contribution
- 5.23 Lois and Liz had gingerbread house competition
- 5.24 Conference registration going on
- 5.25 BEWIC sports day coming up in January – amazing team
- 5.26 Workshop tomorrow night
- 5.27 Bursaries going well
- 5.28 Reminder that office hours still going on and you need to go there!
- 5.29 Laptops in the meeting are fine, but make sure what you are doing on the laptops is pertaining to the meeting
- 5.30 Happy holidays! Thanks for the gifts =)

6 AMS REPRESENTATIVES REPORT

6.1 AMS General Assembly

- 6.11 OUSA related event at Alfies on January 24th
- 6.12 Final draft of Ad-hoc survey going to be out
- 6.13 Local Queen's grad looking to hold an event to talk about how to fix the Aberdeen problem on the 27th
- 6.14 Golden Cockroach nominations due January 30th

7 STUDENT SENATOR'S REPORT

7.1 Senate

- 7.11 SORB issues regarding security both with Res and Faculty orientation, looking at addressing those (ex. SORB members being able to walk freely through residences, etc.)
- 7.12 Some issues between genders, individuals and groups, faculties, etc. regarding negative cheering – concerned about nature of cheers → Con-ed was commended for their work in trying to battle this, but there is still ongoing concern about aerosol cans...
- 7.13 Commerce on probation for one of their events regarding offensive comments

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7.14 Draft code of conduct – issue over reporting misconduct or removing self from situation (should this be removed, or altered and placed elsewhere with the emphasis on reporting it) – this failed straw poll (will discuss later), sanction with academic consequences (mark on transcript if you breach code of conduct) failed, all of the above will go back to SCONAD, next draft out in February

8 STATEMENT BY MEMBERS

8.1 Julie Herczeg – Conference Chair

Conference is coming! Thanks for everyone for helping out with registration. By day 2, we were over 50% full. We have a total of 27 spots still remaining, so if year reps could send out an email. Awesome job Sarah for huge sponsorships.

8.2 Hannah Glow – '08 Year Rep

White Ribbon Campaign for – December 6th – National Day for the Elimination of Violence against Women

8.3 Brett Gonsalves – '09 Year Rep

Issue regarding emails – many people are feeling like they are getting bombarded by emails from Con-Ed. Could talk about how we go about emailing, that process.

8.4 Brooke Mackenzie – B.Edspread Editor

Contrary to what we planned, we decided not to do an issue before holidays. We will work on next issue. Submitted articles will be carried over to the next issue.

8.5 Aleks Bibic – Social Affairs

Event this Thursday from 7 to 9pm – Trivia night/destressor. Listen to some acts, trivia in teams of 4 (\$12/team). Organizing semi-formal for aids awareness this Friday – tickets are \$11. all money raised from event will go to aids medicine, education for village in Africa.

8.6 Emily Labonte – Workshops

Next workshop: tomorrow night at 7 pm now in M-C D214 on learning styles by Sheila. Encourage everyone to come ⇒)

8.7 Lois and Liz – Community Affairs

Tree of Life: didn't get response we expected. We don't have enough gifts for all the kids. We tried to fill up all the spots for the younger kids. Think about what we can do to get this up next year. Thanks for those who have done this ⇒) Gifts need to be dropped off by the end of the week, so try and get your gifts in by Wednesday. Have them wrapped, have your name on them. Also, yesterday was gingerbread house making. We were supposed to have 9/10 teams, but we ended up having 3 teams. If you sign up for an event, please try and come to it. So essentially, attendance and commitment are an issue all round

8.8 Alex Benarzi – Academic Affairs

Jason and Alex had first Academics Committee meeting. Talked about different prof issues, with really good suggestions and comments. The academic report will be done and sent to Jamie. Looking to do another forum again next term.

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8.9 Sarah Taylor – Conference Communications

Conference is a 3 day event and are asking for volunteers – hot breakfast on the Sunday, etc.

8.10 Pat Tye

Mid-year evaluations available, will be handed out at the end. They're anonymous – stick them in the mailbox in the door. Have them done by Friday. They will also be available in the CESA office in Pat's mailbox

8.11 Sinead Fitzsimons

Good job on pub night planned.

9 QUESTION PERIOD

9.1 Does the music department have their own council that we can work with?

Yes it does.

9.11 Can we talk to them about what was written on the board?

That's not something that we're addressing as CESA, but yes there was something done about that comment.

9.2 Can we see the academic report too?

Yes, a copy will be sent to CESA.

9.3 Who wrote the Code of Conduct?

SONAD, which is comprised of students and faculty, rector, other staff

9.31 So the clauses were voted down?

Senate didn't address it as something that will come with sanction, because senate seemed pretty agreed that there would be no sanction at all. Commission vs. omission. Looked at putting something else in the code of conduct to encourage that.

9.32 Could they still keep it regardless of that straw poll?

There was a pretty clear consensus that if that went on, it would not pass. SONAD wants it to pass. They will tweak the code of conduct to match where we are as a group.

9.33 What's a straw poll?

It is an informal poll with no binding resolution. Used to get an idea of the views of certain people with an issue.

9.4 Is it possible to not have all workshops on Monday night next term?

Yes, we will try to do that

9.41 What time is workshop and what's going on at it?

It's happening at 7 pm. There will be a powerpoint presentation and participants will be placed in groups and asked to work through specific scenarios.

Talk to lois after the meeting if you would like to make donation to tree of life.

Can we bring in canned food? yes.

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10 NEW BUSINESS

10.1 Election of the Chair and members of the Robert J. Hill Award Committee

A motion that CESA Council elect the chair and members of the Robert J. Hill Award Committee as seen in Appendix Grey Cup

10.1 Jenny – chair last year: You get to see the contributions of certain Con-Ed students who have been really involved. Committee is comprised of Chair, 1 person in each year not on CESA. You only have 2 months to get things together, so timeline is a little tight, but it's really awesome.

10.2 Nominations

Maggie

Nicole

Laura (decline)

Janice (decline)

Mike

Lois (decline)

10.3 Blurbs – why you would like to be chair

Maggie – really good committee, really good cause. Highlights people who have done stuff for con-ed. Really love organizing, being in control. Great way to show off people we have who will be leaving after this year

Mike – last year was really special to see all these people stand up on stage. Want to learn more about these people. See how you need to be to be at the top there. Great to work with other people to see the strengths of con-ed.

Nicole – thanks for nomination. Any of us would do really great job, but would like opportunity to do it. It's great to see what these people have done, even though they would have done these things selflessly without recognition. It's a great thing to be able to acknowledge their contributions, and would love to be the head of the committee.

10.3 Election

Motion to do secret ballot moved and approved. Carried unanimously
Congratulations Nicole =)

10.4 Rest of the Committee

Must nominate someone for your year.

Nominated Alli for 3rd year.

Nominated Cat for 2nd year.

For the remaining years who do not have a representative, a letter will be necessary saying that a person would like to be in that position, and they will need to attend the next meeting. Anyone sitting on the committee is not eligible for the award. If they end up getting nominated, they must resign from the position.

10. 5 Committee ratified with 1 abstention

11 DISCUSSION PERIOD

11.1 Council Dedication – Improving commitment to CESA and events

Yesterday was great example: Gingerbread houses – people signed up and didn't come up. It was a great event. People ask for these types of events. It is baffling why this is happening. Sometimes feel like it's the way we're running council, terrible time of year. Council needs to support each other. We're not making money, so we can't do stuff for next year.

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People have not been coming out to intramurals, so it's not just a problem with exec. It's a general problem.

Attendance is really discouraging. We all have reasons for not going, but it takes a little bit more dedication and determination. Even if you come for a little bit, make an appearance. We need to make a commitment to support everyone. Things that have happened so far have happened, we need to look forward.

One of the reasons that there's been low attendance might be that there are so many events happening at one time. Someone should be responsible for coordinating all the events that are CESA-run.

For next term, perhaps everyone could come up with their own calendar of events, send them to exec, so that we can plan our lives around it. If we make a commitment not just to going, but to bring some people along, that would be really good => It's a lot easier than you think it is.

When we have events of just chilling and social-ness, there are a lot of people, but we need to remember what we are doing. We have a responsibility to integrate first years, to raise money for charity, etc. We don't want to guilt trip others into coming, but we should want to come to these events!

Schedule really great idea. Motion to email out a calendar for upcoming events. In terms of cutting down events, that's a really fine line. They are all from different committees, so we can't just cut down. It's always the same people at the events. It's horrible if you feel like you need to go because no one else will if you don't.

Remember that CESA is a commitment too. We're all busy, but we did make this commitment, and need to sacrifice something else for this. We totally support exterior things, but make sure to keep interior things going too.

It seems like the onus is on us. We need to lead the way and go to these events – try to come out. When things are related to charity, we really should push these.

Perhaps we could hold things closer to campus, then the first years could be more involved. Even if an event is a con-ed event, it isn't just for con-ed.

Emails are overwhelming. Main information points are lost in a big paragraph of text.

Is it possible to collaborate things so that not just one committee is represented. Fewer events would be good.

Money is often lost because of these events, especially if it's for charity.

A lot of positions on council are in pairs/groups. If you can't go, try and make sure that your position is represented even if both of you can't go. There are a few positions that run events – if we could have a subcommittee of some sort to organize, streamline events, perhaps that would be efficient.

One of the best things to do as council is to encourage other people not in con-ed to come out – stress that to non-con ed.

Emails: instead of paragraphs, put who, what, where, when, why, give contact for more information. With money issue, problem may be with attendance if you expect them to pay upfront. Perhaps we could give deadline for money.

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While you are in a position, it doesn't mean you can't collaborate! If that means making the event longer/shorter, so be it. Do what you want, but just don't make it last minute. If you want to plan an event together, do it. If you're scared about stepping on other people's toes, put your toes beside each other!

11.2 Draft Code of Conduct – Would you value having the “bystander clause” in the draft as something encouraged

The Draft code of conduct talked about a lot at AMS. One thing that is important to note that this clause is important when it's regarding assault, etc. I think a lot of people are scared about the ties with other things (that you see regularly) such as underage drinking. Perhaps if we clarified that this was only in extreme cases, then people would be more in favour of it.

General consensus that it should not involve sanctions, and 75% voted for having it in the code of conduct with just removing yourself from the situation instead of actively reporting. Usually try to not have sanctions for not reporting something. Canadian law proceeds code of conduct.

If another person was there and didn't report it, that person could not technically get in trouble. When you fail to do something, that is not enforceable. You do not receive sanction for failing to abide by this. Question is not about sanctions, but about whether you want to remove the clause completely or have the clause in there as an encouragement, appealing to their conscience.

11.21 Straw Poll

Summary: Believe it is the will of senate not to have this as a sanction-able event.

Question: whether we would like this clause to be removed or encouraged.

11.3 Email content and quality

We should make clear who should be sending emails for what. There are year rep emails as well as weekly emails. People feel bombarded, because it is the same information being sent out by different people.

Perhaps we should go about sending emails a little differently instead of changing the number of emails.

Adding something to attract people with would be good to make them want to read them.

People reading the email will remember the events if they are planning on going to them. Sometimes reminders get a little tedious.

Some like reminders because a lot of the time we're just skimming them, so perhaps reminders are necessary.

Email format: start with bullet points of what is in the email, then have the body of text. We need to find a balance between being concise and giving information.

Individual years have list servs that are sent out to their own year, but mike sends out to whole con-ed list serv.

Hard to delineate between what is from year reps and what is from admin. Sometimes other people need to send info out to all of con-ed too, and that would create lots of extra middle-person stuff.

People have been talking about the email problem for a while. Laura's position is about making people aware of events and getting spirit up – talk to her if you have ideas.

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Once website is up, maybe we could have e-invites.

Is it possible to have a calendar up outside of CESA office which would be accessible even if the CESA office wasn't open?

11.4 Office hours

If you're missing an hour, please send an email about who you are sending as a representative in your place, or if you can't find someone else, ask exec to do it or ask them to find someone to do it.

We can't have money being everywhere – in the lock box, in the door, in mailboxes, etc.

The door needs to be open – we talked about making the CESA office more inviting. There's nothing less inviting than a closed door. It's your responsibility to be there, and if you can't be there, it's your responsibility to get someone to be there.

Schedule of office hours is now up.

Sam Heather's office hour has been covered.

There are no office hours during exam period, but you can totally go if you want. We should put office hours up on the side of the door so people coming can see who's there.

There are extenuating circumstances, so give people the benefit of the doubt.

11.5 Con-ed does the ASUS movie night

It will be the second Sunday after we come back (January 20th). Janice is looking to collaborate with Tiff and Aleks. If you want to add something before/after/during, talk to any of the three of them.

11.6 Next meeting

The next meeting will be on January 13th, 2007 at 7 pm. Place to be determined.

12 **ADJOURNMENT**

I move the CESA council does now adjourn.

The motion was put and **carried unanimously**.

CONFIRMED

DATE: NOVEMBER 25, 2007

APPENDIX

1 APPENDIX GREY CUP

Robert J. Hill Award

1. This award is designed to openly acknowledge the achievements of outstanding individuals in Concurrent Education and their contributions towards the betterment of the Concurrent Education program. Individuals recognized by this award will have shown a well-rounded dedication to their program and an enthusiastic and spirited approach to their chosen profession.
2. The Robert J. Hill Award shall be presented to one or two Concurrent Education students per year who are entering their final education year. The selection committee shall determine the number of recipients. Recipients shall have consistently contributed their time and energy towards Concurrent Education. Outstanding achievement in the following areas should be considered in the selection of a recipient: spirit, dedication to Concurrent Education, involvement in intramurals, political involvement leading to increased awareness of Concurrent Education, participation in C.E.S.A. sponsored events, and a positive representation of Concurrent Education to the Queen's and Kingston communities.
3. Selection process of committee and recipient:
 - a) The chair of the Robert J. Hill Award committee will be selected at the last meeting of the C.E.S.A. Council of first semester by a vote. The chair of the committee must be a member of C.E.S.A. council and will follow the transition report from the previous year for instructions. The chair may consult the President or other member of the Executive for guidance.
 - b) The selection committee should be chosen following the election of the committee chair. The selection committee will be composed of a chair and a member from each year of Concurrent Education. Besides the committee chair, the other four members of the committee should not be members of C.E.S.A. Council. Persons nominated for this award will not be eligible to sit on this committee.
 - c) The nomination process will be open to any student enrolled in Concurrent Education.
 - d) Nomination forms will be available on the first day of classes of second semester. Nomination forms should include the name and phone number of the nominee as well as a complete list of his/her accomplishments. Each nomination must be accompanied by a primary and a secondary nominator and the contact information for each individual must be included. Each nominator must be enrolled in Concurrent Education.
 - e) The selection of the recipient(s) should be made immediately following closure of the nomination period. All students who are nominated will participate in an interview as organized by the selection committee. The interview and additionally the nomination forms will both be taken into consideration when selecting the recipient(s).
 - f) The Robert J. Hill Award will be presented to the deserving recipient(s) at the annual Concurrent Education Formal.