

**CESA MEETING
November 25, 2007
Mac-Corry E229**

-----7:00 pm-----

AGENDA

1. Approval of the Agenda [Motion 1]
2. Speaker's Business
3. Guest Speakers
4. President's Report
5. Vice Presidents' Reports
 - i. Internal
 - ii. External
6. AMS Representatives Report
7. Student Senator's Report
8. Statements by Members
9. Question Period
10. New Business
 - i. Election of the Chair and members of the Robert J. Hill Award Committee [Motion2]
11. Discussion Period
 - i. Council Dedication
 - ii. Music Rep Position Description

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MOTION SHEET

1. Moved by: Sinead Fitzsimons
Seconded by: Patrick Tye
That CESA Council approve the Agenda for the Meeting of November 25, 2007

2. Election of the Chair and members of the Robert J. Hill Award Committee. See APPENDIX GREY CUP

APPENDIX GREY CUP

Robert J. Hill Award

1. This award is designed to openly acknowledge the achievements of outstanding individuals in Concurrent Education and their contributions towards the betterment of the Concurrent Education program. Individuals recognized by this award will have shown a well-rounded dedication to their program and an enthusiastic and spirited approach to their chosen profession.

2. The Robert J. Hill Award shall be presented to one or two Concurrent Education students per year who are entering their final education year. The selection committee shall determine the number of recipients. Recipients shall have consistently contributed their time and energy towards Concurrent Education. Outstanding achievement in the following areas should be considered in the selection of a recipient: spirit, dedication to Concurrent Education, involvement in intramurals, political involvement leading to increased awareness of Concurrent Education, participation in C.E.S.A. sponsored events, and a positive representation of Concurrent Education to the Queen's and Kingston communities.

3. Selection process of committee and recipient:
 - a) The chair of the Robert J. Hill Award committee will be selected at the last meeting of the C.E.S.A. Council of first semester by a vote. The chair of the committee must be a member of C.E.S.A. council and will follow the transition report from the previous year for instructions. The chair may consult the President or other member of the Executive for guidance.

 - b) The selection committee should be chosen following the election of the committee chair. The selection committee will be composed of a chair and a member from each year of Concurrent Education. Besides the committee chair, the other four members of the committee should not be

members of C.E.S.A. Council. Persons nominated for this award will not be eligible to sit on this committee.

- c) The nomination process will be open to any student enrolled in Concurrent Education.
- d) Nomination forms will be available on the first day of classes of second semester. Nomination forms should include the name and phone number of the nominee as well as a complete list of his/her accomplishments. Each nomination must be accompanied by a primary and a secondary nominator and the contact information for each individual must be included. Each nominator must be enrolled in Concurrent Education.
- e) The selection of the recipient(s) should be made immediately following closure of the nomination period. All students who are nominated will participate in an interview as organized by the selection committee. The interview and additionally the nomination forms will both be taken into consideration when selecting the recipient(s).
- f) The Robert J. Hill Award will be presented to the deserving recipient(s) at the annual Concurrent Education Formal.