

CESA MEETING
November 26, 2006
Kingston Hall Room 304

-----7:00 pm-----

AGENDA

1. Approval of the Agenda [Motion 1]
2. Approval of meeting minutes [Motion 2]
3. Speaker's Business
4. Guest Speakers
5. President's Report
6. Vice Presidents' Report
 - i) Internal
 - ii) External
7. AMS Representatives Report
8. Student Senator's Report
9. Statements by Members
10. Question Period
11. New Business
 - a. Motions regarding the positions of treasurer and T.E.L.C. representative [Motions 3-4] **Second Reading**
 - b. Standing motions to alter job descriptions of certain positions [Motions 5-14]
 - c. Selection of a Committee Chair for Robert J. Hill Award
12. Discussion Period
 - a. Henry Report
 - b. Whit's charity fundraising idea!!
13. Adjournment

CESA MEETING
November 26, 2006
Kingston Hall Room 304

-----7:00 pm-----

MOTION SHEET

1. Moved by: Whit Jackman
Seconded by: Shannon Dewar
That CESA Council approve the Agenda for the Meeting of November 29, 2006

2. Moved by: Jimmy Wintle
Seconded by: Whit Jackman
That CESA Council approve the Minutes for the Meeting of November 12, 2006

3. Moved by: Whit Jackman
Seconded by: Beth Reed
*That the position of Treasurer by a non-elected position. **Second Reading***

4. Moved by: Whit Jackman
Seconded by: Beth Reed
*That the position of T.E.L.C. Representative be a non-elected position. **Second Reading***

5. Moved by: Jimmy Wintle
Seconded by: Shannon Dewar
That CESA council approve the changes to the Job Description of Vice President (External) to include an extra clause regarding the Faculty Board of Education as seen in APPENDIX PURSLANE

6. Moved by: Whit Jackman
Seconded by: Jimmy Wintle
That CESA Council approve the changes to the Job Description of the CESA reps to the AMS as seen in APPENDIX BANANA FLOWER

7. Moved by: Shannon Dewar
Seconded by: Whit Jackman
That CESA Council approve the changes to the Job Description of the Student Senator as seen in APPENDIX POLYGONUM

8. Moved by: Jimmy Wintle
Seconded by: Shannon Dewar
That CESA Council approve the changes to the Job Description of the Student Senator as seen in APPENDIX TORCH GINGER

9. Moved by: Jimmy Wintle

Seconded by: Whit Jackman
That CESA Council approve the changes to the Job Description of the Fundraiser as seen in APPENDIX SESBANIA

10. Moved by: Whit Jackman
Seconded by: Jimmy Wintle
That CESA Council approve the changes to the Job Description of the Web Master as seen in APPENDIX BOK CHOY

11. Moved by: Shannon Dewar
Seconded by: Jimmy Wintle
That CESA Council approve the changes to the Job Description of the Photo Master as seen in APPENDIX ARUGULA

12. Moved by: Whit Jackman
Seconded by: Shannon Dewar
That CESA Council approve the changes to the Job Description of the Newsletter Editor as seen in APPENDIX FAT HEN

13. Moved by: Jimmy Wintle
Seconded by: Whit Jackman
That CESA Council approve the elimination of the position of Media Chair as a unique position on council.

14. Moved by: Shannon Dewar
Seconded by: Jimmy Wintle
The CESA Council approve the elimination of the position of Photomaster as a unique position on council

APPENDIX PURSLANE

The Job Description of Vice Present (External) shall be altered to include an additional clause, L, that will read:

L) Will attend the meetings of the Faculty Board of the Faculty of Education

APPENDIX BANANA FLOWER

Clause A of the Job Description of the CESA Representatives to the AMS shall be altered to read as follows:

A) This position will be held by two Concurrent Education Students, one of which will be voted for in the CESA elections and the second one will be elected in September from the incoming first year students.

APPENDIX POLYGONUM

The Job Description of Student Senator will be altered to include clause H, which reads:

H) Will attend the meetings of the Professional Studies Committee of the Faculty of Education's Faculty Board

APPENDIX TORCH GINGER

Clause A of the Job Description of the Music Education Rep will be altered to read:

A) This position shall be held by one (1) Concurrent Education Student enrolled in the joint Concurrent Education and Music (B.Ed/B.Mus) program.

APPENDIX SESBANIA

Clause A of the Job Description of the Fundraiser will be altered to read:

A) This position will be held by one Concurrent Education student.

APPENDIX BOK CHOY

The Job Description of the Web Master shall be altered to include the following clauses:

- B) Will attend all association meetings
- C) Will hold meetings with all members of the media committee as required.
- D) Will work with all media committee members to establish goals and timelines for projects.
- E) Is responsible for checking the media email account and responding to questions accordingly.
- F) Will act as a chair of the Media Committee

APPENDIX ARUGULA

The Job Description of the PhotoMaster Shall now fall under the Job Description of the Web Apprentice, and shall read as follows

Web Apprentice

- a) Is responsible for the C.E.S.A. website found at www.myams.org/cesa and <http://cesa.queensu.ca/>
- b) Will update the website on a bi-weekly basis or as requested from other members of C.E.S.A. Council.
- c) Will attend all Association meetings.
- d) Will transition into the role of webmaster in the next council year
- e) Is responsible for the digital camera owned by C.E.S.A. Will attend all C.E.S.A. sponsored events and take pictures of various members at the event. If the Photo Master cannot attend the event, another member of the Media Crew will take responsibility of the camera and taking pictures.
- f) Will produce the slide show to be presented at the Annual Concurrent Education Formal.
- g) Is responsible for the production, advertisement, and distribution of the slide show on CD to interested members of Concurrent Education.
- h) Is responsible for posting and updating information and advertisements on the Concurrent Education bulletin board in Mackintosh Corry Hall.

APPENDIX FAT HEN

The Job description of the Newsletter Editor shall be altered to include clause D, that reads as follows:

- D) Will be held by one or two Concurrent Education Students