



Agenda

MEETING OF THE CONCURRENT EDUCATION STUDENTS' ASSOCIATION COUNCIL

Sunday, March 8, 2015

6 PM, Dunning 11

1. Adoption of the Agenda
2. Approval of the Minutes
3. Speaker's Business
4. Executive Administrator's Business
5. President's Report
6. Vice Presidents' Report
 - a. Vice President (Internal)
 - b. Vice President (External)
7. Treasurer's Report
8. Senator's Report
9. AMS Representatives' Report
10. Events Director's Report
11. Marketing and Design Director's Report
12. Academic Affairs Commissioner's Report
13. Equity Affairs Commissioners' Report
14. Year Representatives' Report
 - a. First Year Representatives
 - b. Second Year Representatives
 - c. Third Year Representatives
 - d. Fourth Year Representatives
15. QCE Chair's Report
16. Head Teach's Report
17. Statements by Members
 - a. Elisabeth Beard
18. Question Period
19. Old Business
20. New Business

a. Honey, I've shrunk the council!

Moved by: Danyi Wu

Seconded by: Scott Kell

That CESA Council amend Article 3 of the Job Policy Manual as outlined in Honey, I've shrunk the council.

b. Motion: ThankQ gets B.Edder

Mover: Taylor MacPherson

Seconded: Elisabeth Beard

That CESA Council amend sections 3.04, 3.05, 3.06, and 3.07 of the Job Description Policy Manual as seen in Appendix: B.Edder4U.

c. Motion: Byebye ThankQ

Mover: Taylor MacPherson

Seconded: Elisabeth Beard

That CESA Council amend section 5.10 of the Constitution as seen in Appendix: Even B.Edder4U!.

21. Discussion Period

22. Adjournment



President's Report

Dear Council,

Well, here we are: our last regular Council meeting. I will not belabour my disbelief at how quickly this year has passed (until AGM, that is...), but for now let me say that despite the impending 'expiry date' on our terms, we remain in our roles until April 30. Despite AGM being our last meeting together, there is still time to run events, make changes, and be productive in our positions. We are now approaching the *final push*. Let's keep the momentum going and keep supporting each other.

Transitioning with David is going well; he has come out to his first Presidents' Caucus and AMS Assembly, and consultations between our two teams have been productive. His team has done a fantastic job shaping and implementing the new hiring process we put into policy last semester, and I am very pleased with the initiative they are taking in meeting with key internal and external bodies they will be working with next year. Great job, TeamWRC!

Now for some updates:

| Education Speaker Series |

CESA's first ever Education Speaker Series took place last Saturday, and I am very happy to report that it seemed to be quite the success! Many thanks and congratulations go out to Melanie and Joyce, our fabulous Workshop Coordinators, and a special thank you to Katey for all your organization and planning! We are now tying up loose ends: sending a feedback survey, conducting the CoGro draw, etc. Katey and I will be working on a special transition manual for this event to ensure its successful implementation in future years.

| Embedded Counsellor Program |

At ASUS Presidents' Caucus this week we discussed the possibility of expanding the embedded counsellor program at Queen's. Currently Con-Ed, Commerce and Engineering have embedded counsellors, but the donor who financed this opportunity provided enough funding for two years, and the second year is almost up. ASUS is looking to examine the allocation of advancement dollars in order to get Arts & Science embedded counsellors and, in turn, alleviate some of the traffic in HCDS. This is a long term goal and project, but CESA can certainly play an advocacy role; David and I will be meeting with Peter Chin in the near future and will discuss the Faculty's advancement priorities. Happy to take questions ☺

| Richardson Stadium Revitalization |

On Monday evening there was a special AMS Assembly during which Athletics & Recreation (A&R) delivered a presentation on the current developments and plans surrounding the Richardson Stadium Revitalization. Much consulting with students still needs to take place before certain accessibility and design aspects of this plan firm up; next steps include greater transparency/detail online, further consultation with AMS Assembly, and a town hall with students. I will keep everyone posted about details regarding the town hall.

| AGM(s) |

There are so many AGMs coming up – this is a very exciting time of year! The AMS AGM will take place this Tues. Mar. 10th at 8 pm in Grant Hall. Every student that pays AMS fees has voting rights at this meeting and I encourage you to come out! Aside from the excitement of democracy, there are two reasons why you should come to the AMS AGM: (1) **Vicky Andrews won the AMS Staff Award, and she will be presented the award at the AGM.** (2) Every student that attends will get a slice of pizza. This is not a drill.

You should be EQUALLY as excited for the CESA AGM that will take place on Sun. Mar. 22! Every Con-Ed student has voting rights, and it is a mandatory meeting for both *outgoing and incoming* members of CESA Council *and Extended Council*. Also I will be reading a children's book, so there's that.

Much Con-Ed love,

Abbey



Vice-President Internal's Report

Our last regular meeting! Do any of you actually remember January or February? It still feels like November to me... My faulty memory aside, here's what my umbrella and I have been up to these past few weeks:

ASUS

In a possibly record breakingly long meeting, we made some larger changes to Elections Policy manual, and had an extremely long closed session discussion on the proposed ASUS Code of Conduct document brought forward by the Equity Commission. After much debate, ASUS council is leaning towards focusing more on developing new HR policy, as this new position remains largely undeveloped. I will continue to update council as I know more.

Umbrella

Year Reps

House crawl was this Friday! I will let 2nd and 3rd year reps fill you in on the success of that event. The B.Edder4U campaign begins tomorrow; you are all encouraged to participate in the daily questions and share/offer your own answers to the multiple interviews we did with different Con-Ed students! Please let me know if you have any other questions.

We are also starting to tally up our B.Edder4U funds for the 4th year graduating gift. We are looking to get a plaque made to document the gifts given to Con-Ed moving forward, and we are looking into office revitalization ideas as of right now!

*** Remember to ask everyone who makes a purchase in the office if they would like to also donate \$2 to the B.Edder4U fund! ***

Marketing

March Madness is a week away! We will be selling yearbooks on West campus this week, as well as offering daily deals in the Con-Ed Office! Stay tuned for office procedures, coming soon!

Formal Awards

I am currently working on getting the engravings completed for the awards portion of Formal. Just a reminder that if you are responsible for presenting an award, or introducing a new team, it is not mandatory that you purchase a formal ticket! You are able to just attend for the awards portion! Please get in contact with me if this option works best for you!!

Finally, as we approach the last four weeks of class, please take some time to look around you, enjoy the lengthening days, take in the smell of spring and to reflect on all the amazing work you've all done this year!

Cheers,

Elisabeth

vpinternal@cesa.queensu.ca

Concurrent Education Students' Association

Queen's University, Kingston



Vice President External's Report

No Report Submitted



Treasurer's Report

Hello CESA Council,

It is a busy time in the Con-Ed Office with Formal sales underway and March Madness coming up! Please ensure you are doing your due diligence to keep track of money and processing payments on the iPad correctly. If you have any questions about office procedures, please let me or the Council/Extended Council member in charge know.

A few additional updates:

[\[New Treasurer\]](#)

Congratulations to Jena Bowden, the incoming Treasurer! We will be working together closely in the coming weeks to ensure that there is a smooth transition of the Association finances.

[\[Banking Changes\]](#)

Due to (many) challenges over the past year, Abbey and I agree on the need for a change in Bank. I foresee this being a time-consuming process so we will be starting on this shortly. I will be working with the incoming QCE Executive in this process as well.

[\[Financial Infographic\]](#)

This project is still in progress. Kerri and I hope to have a final product put together shortly. As always, I am available to provide budget updates and assistance as needed. Have a great week!

David



Senator's Report

February Senate

New BFA/B.Ed Program

As a Con-Eddie who has been struggling to get the credits necessary for a Visual Arts teachable I am happy to announce that Senate approved the new Concurrent BFA program starting September 2016. This allows incoming student to major in Visuals Arts (and have it as a teachable), and well as space to take on a second teachable should they choose the I/S stream!

ASUS Internship Program

Senate passed a new Arts and Science internship program allowing ASUS students a chance for professional development to better prepare for career searches post-graduation.

The proposal can be found here:

<https://queensuniversity.civicweb.net/document/54914/SCAD%20-%20QUIP,%20Arts%20and%20Science.pdf?handle=68E1D24B793947539AE507DD0C6A111D>

Sexual Assault Prevention and Response Consultation

Senate had the pleasure of being presented with a document for Sexual Assault Support and Response Protocol by students and staff from Queen's and the Kingston Community that outlined in clear detail resources available to Sexual Assault Survivors. The document can be found here:

<https://queensuniversity.civicweb.net/document/55314/Interim%20Sexual%20Assault%20Support%20and%20Response%20Protocol%20Queens%20Dec%202014.pdf?handle=716307CBB55B42368233D1046FAE6D96>

Alumni Award for Excellence in Teaching Selection Committee

Our first of two meetings to select the 2015 recipient was on Friday. I will elaborate more in my report depending on if I am told items discussed at the meeting are available to the public.

Best,

Danyi Wu



AMS Representatives Report

Hello CESA Members!

We hope that you guys are all doing well, we know this is a stressful time of the year, so please take good care of yourselves! Be sure to check out this month's issue of the B.Ed Spread, as AMS Representatives have written an article on how to handle this pre-exam stress, or as we call it: "March Madness".

Adrian and Ellise attended the Special AMS Meeting on Monday, March 2nd regarding the Richardson Stadium Revitalization Project. We are planning to have more student consultation before any plans are approved for the stadium, feel free to approach us if you want to know how you can have your opinion heard.

At our AMS Town Gown Assembly at City Hall on Thursday, March 5th, Jill Scott (Vice-Provost) talked to us about teaching and learning at Queen's. She discussed the transition to D2L amongst many other things. We are looking at a full, gradual transition from Moodle to D2L in the next 18-24 months.

The AMS Annual General Meeting will take place on **Tuesday, March 10th** in **Grant Hall at 8pm**. Everyone is highly encouraged to come out, get a **free slice of pizza**, and have your student voice heard! Also, our very own ***Vicky Andrews*** **will be receiving the AMS Staff Award at the AGM**, so please come out and support her, the same way that she has always supported all of us!

On Thursday, March 12th, there will be a public lecture and panel discussion about trans issues, featuring Debi Jackson. This will take place at 7pm in Ellis Auditorium. Also, the Tricolour Award Reception will be taking place on March 28th at 5pm in the Isabel, be sure to come out and support the recipients.

Cha Gheill,

Ellise, Adrian, & Dante

CESA Representatives to the AMS



Events Director's Report

Athletic Sticks

The athletes of the year have been picked and will be announced at Con-Ed Formal on March 28!

Workshop Coordinators

Congratulations to Abbey, Katey, Joyce and Mel on running a great first education speakers series!

Community Affairs

March 13 is Relay for Life. Emily and Shannon have been running wildly successful events to fundraise for Relay for Life so please continue to support! We are struggling to get participants to sign up for the actual event so please be encouraging people to participate in Relay for Life. Sundaes on Sunday will have happened in the ARC by the time the meeting happens but please go out and support the Con-Ed Relay for Life Bake Sale happening in Mac Corry on Tuesday, March 10 from 10-1:30 pm. Please keep spreading the word about Relay for Life!!!

Social Affairs Coordinators

Formal planning is in full swing!! Ticket sales started this past Thursday and if you haven't bought your ticket yet you should go soon so you can make the early bird sale! If you buy one of the first 40 dinner or dance tickets your ticket cost is discounted from \$65 to \$55 or \$20 to \$15 respectively. Also, everyone is still welcome to help out with formal committee!!! The next meetings are Tuesday, March 10, Monday, March 16, and Monday, March 23 all meetings from 6:30-8:30 (location TBA). Even if you can only make one meeting or parts of a few meetings please come out and help!! Also, we'll be needing a ton of help on the day of formal with setup. Setup will likely start around 9:00 am so please keep the morning of March 28 free if you can!

Liz



Marketing and Design Director's Report

Happy March!!

B.Ed Spread:

- Don't forget that all CESA council members must submit an article to the B.Ed Spread before the year is done! If you haven't already, you can still get your article in ☺
- Please continue to encourage your friends to read the B.Ed Spread and contribute as well! Fun facts: you can access hard copies of the B.Ed Spread in the Con-Ed Office, and they are all posted online as PDFs on the CESA website.
- As always, if you have any ideas or would like to write an article, contact Breanne and Amelia at bedspread@cesa.queensu.ca.

Yearbook:

- You can order your yearbook in the Con-Ed office! Only \$25. (Don't forget to use the iPad for all sales)
- **Yearbook sales will be happening on West campus before prof classes the week of March 16th.**
- **Please make sure to encourage your Con-Ed friends to purchase a yearbook** – you won't want to miss out! Note: yearbooks from the last two years are available to be sold too! (They can be found on the shelf at the back wall)

Web Admin:

- Continue to send Levi material to put on the website (including dates for the calendar, news posts, and photos for the front panel!)

Other/Upcoming:

- March Madness Sale!!! Amazing deals – great “Con-Ed swag” for practicum!
- Budget Infographic

Thanks,

Kerri Lee



Academic Affairs Commissioner's Report

Hi everyone!

Hopefully everyone's "midterms" are going well!

Final B.Ed Year Open Forum: The turn out was slight less than expected but that is okay! Thank you for those who braved the weather to come out. We had some really great questions and good discussions. The PowerPoint that Gladys used for the presentation can be found in the event page on Facebook. If you have any questions, please feel free to email me or Gladys.

PAAC: The next PAAC meeting is March 23rd from 1-3pm.

Caucus: The next Caucus meeting is March 6th from 3-4pm.

Study Sessions: Keep an eye open about exam study sessions dates.

That's everything! Keep praying for warm weather.

Erin



Equity Affairs Commissioners' Report

Hi everybody!

What's brown and sticky? A stick – ha

The Mask You Live In Screening

The Mask You Live In screening is underway and will be happening this **Thursday, March 12th in the BioSci auditorium!** A panel discussion will follow the film. Hot beverages and snacks will be included and admission is FREE!

PLEASE spread the word! Share posters you may see on Facebook and tell your friends via your powerful voice!

We still plan on having a Con-Ed specific workshop between 3:30 and 5 pm on March 12th that will also be free! The workshop theme has still not been confirmed but details should be released by Friday, March 6th.

Yearbook Blurb

Equity has submitted a brief blurb on what we've done this past year for the yearbook. Stay tuned!

Con-Ed Formal Bursaries

The bursary committee met this past Thursday to process Con-Ed formal bursaries. We are pleased to let everyone know that we've given away approximately \$3000.00 in bursaries thus year so far!

Think spring,

Oshaen and Jonathon – out



First Year Representatives' Report

First Year Rep Report

Hello Council!

We have decided to move our con-ed event to March 26, 2015 and changed it to a Trivia and Board Games night! We also decided that our bar slogan for our year is "You '18 nothing yet!" due to popular votes.

Thanks,

B&T



Second Year Representatives' Report

Hello!

Our skating event was on Friday, February 27th! The event was really successful, we all had lots of fun and no one fell!!!! House Crawl with the 3rd Year Reps was on Friday March 6th. (more details in the meeting)

The “How Sweet It Is To Be Friends With You” fundraiser was also very successful. (Carma will give the figures in the meeting)

We wish everyone a very successful last few weeks of the semester and we will see you all at the AGM!

Jacob Gardhouse and Carma Steenkamp
Second Year Representatives
Con-Ed '17
Queen's University
K7L 3N8
Kingston
County of Frontenac
Ontario
Canada
North America
Western Hemisphere
Earth



Third Year Representatives' Report

Hi Assembly,

Jenna and I have had a fun and busy time this past week with holding both the skating event for the '16s as well as the collaborative House Crawl event for the '16s and '17s. We are looking forward to meeting with Jacob and Carma to give them our transition manual and go over any questions they might have about our positions.

Thank you ☺

Jenna Inglese & Shannon Gamoff
3rd Year Representatives



Fourth Year Representatives' Report

Anticipation for the end of the year is growing quickly and excitement is palpable among the fourth years. In light of this excitement I've been working with Elisabeth and a number of other 4th years to plan pre and after party events for Con-Ed formal. Much thanks to Erin, Steph, Andrew and Stephen.

Also coming up with the end of the year is the '15 B.Edder 4 U gift. The 15s will be giving a plaque on which the gifts of future years can be inscribed to ensure that B.Edder 4 U is a lasting initiative that fosters Con-Ed spirit. Also as part of the gift we are hoping to have a service day for office revitalization. This will include freshening up displays and the donation of some new furniture or storage, in consultation with the incoming exec team.

Much Con-Ed love,

Taylor



QCE Chair's Report

Hi All,

This past week has been extremely exciting for the QCE Executive (both outgoing and incoming)!!!! QCE hiring interviews took place on February 27th and 28th. We would like to thank all of the applicants who applied this year! We were extremely impressed with the professionalism, passion, enthusiasm, and heart that was demonstrated by all throughout the entire hiring process!

We are extremely excited to congratulate and announce the incoming QCE 2016 Executive Team!

Conference Chair: Suzanna Floras-Matic

Director of Logistics: Emily Rowell

Director of Finance: Ali Wright

Director of Marketing: Melanie Ng

Director of Special Events: Sherri Patterson

We will be formally introducing the incoming QCE 2016 Executive Team at the AGM, and each incoming executive member will be transitioned by their respective predecessor shortly after.

QCE Re-ratification

AMS club re-ratification typically takes place in May or June, however, this year re-ratification forms are due on March 20th. Suzanna and I met prior to this CESA meeting and have begun the process of filling out the required forms and providing the AMS clubs office with the necessary information in order to maintain our club's status and the associated privileges for the 2015-2016 school year.

That's all for now!

Sincerely,

Morgan Gustas



Head Teach's Report

Hi again~

So much is due this month! In the next week, Teach Exec will be filling out and submitting event forms for all Orientation Week events. These will be reviewed and approved by Abbey, ORT, SOARB, and myself. We will be sending the registration fee and coverall slogan to the Dean for approval. Equipment forms are due on March 20th to ORT as well. The week is coming together quickly!

The rest of my executive team is doing an incredible job of organizing their respective events. Susana and I are looking into potential opportunities for sponsorship, and revising the budget. Callum has reached out to the Zorba's restaurant and the City of Belleville to organize Semi-Formal and the Mystery Retro Road Trip. Dayna has documented our inventory, which is now in her basement. Emilie is finalizing academic study sessions, which will likely happen on the weekend of the 21st-22nd. Come on out with your friends! 😊

This past Thursday, we had another great Teach meeting. Our next TNO is on Friday!

As always, let me know if you have any questions or just want to chat.

~Morgan

APPENDIX: Honey, I've Shrank the Council!

ARTICLE 3. DUTIES OF ELECTED MEMBERS

3.01 Duties of the Senator

3.01.01 The Senator shall:

- (a) be a voting member of Council and is required to attend all Council meetings,
- (b) attend all meetings of the University Senate,
- (c) attend the plenary session of the annual meeting of the University Council,
- (d) attend all meetings of the Student Senate Caucus,
- (e) consult the Association and the Council on matters pertaining to the Senate, but shall represent and act in the best interests of the University as a whole,
- (f) report to the Council on the discussions and decisions of the Senate and its committees,
- (g) maintain ties with the ESS President regarding developments on Senate
- (h) serve on a minimum of one (1) Senate Committee, as prescribed by the Senate

Nominating Committee and the Secretary of the Senate.

APPENDIX: B.Edder4U

3.04 Duties of the First Year Representatives

- (g) organize one (1) fundraising event during the winter semester that would go towards their graduating class' ThankQ B.Edder4U gift,
- (i) ~~sit on the CESA ThankQ committee.~~ Organize one (1) awareness event during either the fall or winter semester to raise awareness of the B.Edder4U initiative among their graduating class

3.05 Duties of the Second Year Representatives

- (h) organize one (1) fundraising event during the winter semester that would go towards their graduating class' ThankQ B.Edder4U gift,
- (j) ~~sit on the CESA ThankQ committee.~~ Organize one (1) awareness event during either the fall or winter semester to raise awareness of the B.Edder4U initiative among their graduating class

3.06 Duties of the Third Year Representatives

- (f) coordinate all Clothing and Merchandise sales by the conclusion of Fall term ~~for sale in the Winter term~~ as a fundraising event that will go towards their graduating class' B.Edder4U gift,
- (g) ~~organize one (1) fundraising event during the winter semester that would go towards their graduating class' gift,~~
- (i) ~~sit on the CESA ThankQ committee.~~ Organize one (1) awareness event during either the fall or winter semester to raise awareness of and collect voluntary optional donations for the B.Edder4U initiative among their graduating class
- (j) Accept B.Edder4U plaque from 4th Year Representative(s) at Con-Ed Formal

3.07 Duties of the Fourth Year Representatives

(f) sit on the Queen's ThankQ Committee,

(g) chair the CESA ThankQ committee,

(h) organize one (1) fundraising event during the fall semester that would go towards that year's ThankQ B.Edder4U gift,

(j) Select and purchase B.Edder4U gift on behalf of graduating class,

(k) Present B.Edder4U plaque to 3rd Year Representatives at Con-Ed Formal

APPENDIX: Even B.Edder4U!

5.10 Committees of Council

~~(g) CESA ThankQ Committee,~~

~~————— i) The chair of the committee shall be the Fourth Year Representatives.~~