



## **CESA Council and Extended Council Hiring 2015-16**

Looking for a way to showcase your strengths, or to gain experience in a new position, all while giving back to the Queen's Con-Ed community?

It's time to think about getting involved on CESA Council and Extended Council for the 2015-16 school year! All Con-Ed students in years 1-3 are encouraged to apply. No prior experience is necessary for any of the positions. More information about each volunteer position can be found in the CESA Job Policy Description Manual, available online (or [click here](#) to download it). There's something for everyone, including **you!**

Hiring will occur in three rounds this year. Refer to the following page for an idea of the timeline for the whole process. The first round consists of the following positions:

### **First round: CESA Council**

- Treasurer (1)
- Marketing & Design Director (1)
- Events Director (1)
- Equity Outreach Director (1) **(NEW for 2015-2016)**

We will be holding a no-obligation information session for this round of hiring on Thursday, February 5, 8:00 PM in MacDonald room 4. Written applications will be available online as of this time, to be submitted online by **Friday, February 13, 11:59 PM**. Individual interviews will take place on **Tuesday, February 24**, between 6:00 - 10:00 PM.

Please don't hesitate to contact us with any questions or concerns. You are also encouraged to contact the current position holder of any position that interests you, should you have any questions. All CESA email addresses can be found under "Contact Us" on our website, [www.queenscesa.com](http://www.queenscesa.com).

Thank you for your interest in applying for a CESA Council or Extended Council position!

Have a great one,

Levi Burns  
Executive Administrator-Elect  
Concurrent Education Students' Association  
[levi.burns@queensu.ca](mailto:levi.burns@queensu.ca)

The timeline for hiring is as follows:

	<b>First round: CESA Council</b>	<b>Second round: QCE Executive</b>	<b>Third round: CESA Extended Council</b>
Written applications released	February 5, 8:00 PM	TBA (before Reading Week)	TBA (before Reading Week)
Information session (Strongly recommended)	February 5, 8:00 PM MacDonald room 4	TBA	March 3 Location TBA
<b>Written applications due</b>	<b>February 13, 11:59 PM (online)</b>	<b>Feb 26 or 27, 4:30 PM</b>	<b>March 6, 2:30 PM (online)</b>
<b>Interviews</b>	<b>February 24</b>	<b>Feb 27 or 28</b>	<b>March 7 and 8</b>
<b>Group Interview</b>	N/A	<b>Feb 28 or Mar 1</b>	N/A
Results announced	February 25	March 2 (at the latest)	March 13 (at the latest)

Please keep an eye on your @queensu email accounts for more information regarding the second and third rounds of hiring.